

BirdLife Western Australia – Executive Committee Meeting

11th January 2016 at Peregrine House, Floreat – Final Minutes

Issue/Topic	Points of Discussion/Details (<i>motions/decisions in italicised type</i>)	Action required and Time Frame
Welcome and Attendance	<p>Meeting started 17:30.</p> <p>Attendance: Paul Netscher, Frank O'Connor, Graham Wooller, Mark Henryon, Sandra Wallace, Keith Lightbody, Mike Bamford, Kathryn Napier, Sue Mather</p> <p>Guest: Helen Bryant provided a WA program manager update and project summary (see item 7).</p> <p>Apologies: Nic Dunlop</p>	
1.0 Confirmation of Previous minutes	<p>Motion: <i>That the minutes from the December 2015 meeting be accepted with a correction.</i></p> <p>Nominated: Sandra Wallace; Seconded: Paul Netscher. Carried.</p>	
2.0 Business Arising – Action List	<p>2.1 Committee – nominations for 2016, electronic copy of nomination form distributed to EC</p> <p>MB to stand for Chair, appreciation for his efforts in 2015 was noted by the EC. SM to contact potential committee members.</p> <p>2.2 Serventy House proposal – MB to contact Nats Club</p> <p>PN provided an update. Recommendation that Wildflower Society and Friends of Bold Park continue to occupy Perry House, while BWA and Nats Club are to have a meeting to sort out the remaining building/s. Regarding option 2- BWA would prefer a bigger building, but have concerns with future rent prices on a larger building. FOC commented option 2 is the better option with good facilities (kitchenette, meeting room), and that proceeding with option 3 will result in losing out on offices. Regarding meeting to be held with Mark Webb- a specialist contractor to put forward some proposals, and John Gardner to put together a proposal regarding management and running costs. It was noted it doesn't appear the Nats club have sent an email to Lotterywest informing them of the outcomes of the grant funds received to date. PN highlighted the importance of keeping Lotterywest informed. Alternative locations for the BWA office were mentioned, but locations were not ideal. The key step to proceed forward is to meet with the Nats club. It was noted a simple building plan is preferred by BGPA.</p> <p>2.3 Holmes a Court Funding – FOC to meet with SM, Helen and Tegan</p> <p>SM suggested the funds be spent on the expansion of voluntary management agreements. FOC commented the finalisation of budgets will identify outstanding funding by the 6th of February, and will commit remaining funds to expanding voluntary management agreements such as Cockatubes at known nest sites. KL noted the majority of Carnaby's breeding in Moora have produced >80% male fledglings, and it is important to note for placement of tubes. FOC will report back in March after meeting with HB and TD.</p> <p>2.4 Advocacy forum – SM to provide letter from previous projects / contact Jess Lee.</p> <p>SM will report if any progress is made.</p>	

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3.0 Treasurer's Report	<p><i>Motion: That the committee approve the accounts as presented to end of December 2015, to be circulated.</i> Moved: Sue Mather; Seconded: Keith Lightbody. Carried.</p> <p>Accounts circulated by FOC. The balance sheet and profit loss are to be confirmed by February 6. FOC noted \$11,000 received from Perth Banksia woodlands, with BGPA to revegetate Bold Park and conduct monitoring surveys. Cash reserves to proceed with JB Were in the next month. Paperwork sent to NO. Andrew Hobbs received \$75 per volunteer from DPaW for Nangeen Hill surveys to cover volunteers. Many volunteers have requested BWA to keep the funds as a donation- donations were then sent to Australian Bird Fund on behalf of volunteers (FOC noted a lack of advice received from NO on how to proceed with such requests).</p> <p>3.1 Funding for Projects and Staff for 2016 – Graham, see comments on attached email. HB has provided a summary on the status of projects and funding, circulated to the committee.</p>	3.0 FOC to contact Leanne Curnow at NO to proceed with JB Were paperwork
4.0 Correspondence In	<p>4.1 Kooljaman Wilderness Camp – seeking assistance with a birdwatching kit and expression of interest in working with BWA, possibly run a yearly birdwatching event; email attached. SM noted a contact who was seeking BWA assistance in Broome, who may be a possible link with Kooljaman. MB noted importance of keeping BBO in the loop. SM to contact Kooljaman and Broome contact to notify them that BWA is interested, but arrangements need to be discussed and confirmed.</p>	4.1 SM to contact both Kooljaman and Broome contact
5.0 Correspondence Out		
6.0 Committees	<p>6.1 Bird Guides –</p> <p>6.2 Community Education – minutes of December meeting tabled, see attachments</p> <p>6.3 Research –</p> <p>6.4 Submissions & Advocacy – HB and MB to progress notes from Advocacy Meeting in 2015.</p> <p>6.5 Country Branches –</p> <p>6.6 Shorebirds 2020 – Port Hedland Council paying costs to run workshops. GW noted the 2016 shorebirds campaign email from the BL president, and assumes BWA will also be participating in national campaign.</p> <p>6.7 Conservation Council of WA – HB noted ND is progressing the grant application for the development of long-term monitoring program for biodiversity projects.</p> <p>6.8 O H & S – communication from national OH&S Coordinator re cancellation of BirdLife events when a Total Fire Ban is in place. MB sent BWA guidance to leaders information to NO OHS manager.</p>	<p>6.6 SM to send MB copy of Kim Onton's presentation.</p> <p>6.9 KN to place link on facebook</p>

Issue/Topic	<i>Points of Discussion/Details (motions/decisions in italicised type)</i>	Action required and Time Frame
	<p>6.9 Sales – stocktake completed, report attached. FOC to speak to Lou regarding card sales. Discussion on potential locations to sell cards due to declining sales upon closure of previous location.</p> <p>6.10 Library –</p> <p>6.11 Excursions –</p> <p>6.12 Publications –</p> <p>6.13 Hooded Plover –</p> <p>6.14 WGP – GW noted BL Australia donation of \$5K to Friends of Western Ground Parrot in December 2015.</p> <p>6.15 GWW Committee – minutes of December meeting tabled, see attachments. MH provided an update; the GWW committee is moving forward on the Helena Aurora Range campaign, and noted meetings with Wilderness Society, and Paul Fogel.</p> <p>6.16 Office – office server, postage costs increase – see attached report. FOC noted a larger hard drive is required, and has noted in the budget.</p> <p>6.17 Photogroup –</p> <p>6.18 Events –</p> <p>6.19 Social Media – KN noted her appreciation for the facebook posts contributed by SW, AP, TD, and SW. Photogroup posts and videos perform particularly well.</p> <p>6.20 Bird Observatories –</p>	
7.0 Projects	<p>7.1 Project Manager – Report and project summary/budget planning spreadsheet from HB circulated. HB is currently reviewing and responding to successful grants (total \$80,000 received for cockatoos, starlings, and lorikeets). HB has produced a budget planning spreadsheet, and is liaising with FOC. Unspent funds are to be allocated on the budget planning spreadsheet SM noted work on the green growth program to commence after grant proposals have been submitted. NO are forming a English name committee for changes to bird names, and requested name of potentially interested people. FO'C suggest Martin Cake in the first instance. HB later noted that she had previously contacted Martin Cake, who politely declined.</p> <p>7.2 Forest Black-Cockatoo “Cockies in Crisis” Project – ID booklet has been printed, scheduled to arrive shortly. TD continues to liaise with local groups to establish monitoring and surveys.</p> <p>7.3 GCC 2016 – 34 applications were received for the CBC Project Coordinator position. Interviews to be conducted on 21st of January, with Geoff</p>	<p>7.3 KL to liaise with FOC for access to the website and server.</p>

Issue/Topic	<i>Points of Discussion/Details (motions/decisions in italicised type)</i>	Action required and Time Frame
	<p>Barrett to attend if MB can't make it. City of Perth has been contacted to discuss potential sponsorship of the GCC. Cocky notes pamphlet prepared by TD circulated, to be sent to ~2500 supporters. FOC noted the need to put on the website. Also noted the space issue on NO servers- need to load BWA documents on the local server; volunteers are required to load files onto the server and link to the website.</p> <p>7.4 Bitterns – Article published in LandScope.</p> <p>7.5 GWW – NO needs to formally sign off on the final GWW report. It was noted that provisions for ongoing GWW surveys were made in the previous budget. It was suggested that If a surplus for 2015 is recorded, there is a need to consider provisions to projects. FOC to develop proposal.</p> <p>7.6 Future funding – SM, TD, and HB are currently working on the state NRM Capability Grant, titled 'a bright future for native birds', and focussing on improving BWAs organisational capacity.</p> <p>7.7 Representation on cockatoo recovery teams – currently SM and Matt Byrne. HB to replace SM. SM to raise the issue of planting of alternative food sources with the upcoming removal of Gngangara pine plantation. Continuity of food sources is a great concern.</p> <p>7.8 IBA –</p> <p>7.9 Rottnest – moa to be signed by RIA.</p>	<p>7.9 SM to contact RIA</p>
<p>8.0 Other Business</p>	<p>8.1 2015 achievements and 2016 goals – Mike, also email from Graham re strategic plan It was noted databases are an ongoing issue. The query was raised if the WA database can automatically be converted to Atlas data, or what needs to be done. SM to ask TD to ask for update on progress of the app.</p> <p>8.2 EC representation on committees and internal communication – Mike. MB to contact AP to organise social gathering with EC and committees. GW noted previous meetings with Chairs from subcommittees before EC meetings. It was suggested that at the next gap in the General Meeting schedule, Chairs and the EC give a presentation. KL suggested emailing relevant chairs of committees to gather for a general meeting to discuss what we do.</p> <p>8.3 Branch governance – Graham, see comments on attached email. Policies and procedures document is now on the website, however the Chairs TOR is missing. GW requested FO and Committee members for comments on the documents entitled Finance Office Procedures, Birdlife WA Finance Policy and Petty Cash Procedures already circulated prior to them being placed on the the BA Website. FOC to submit resolution to the February AGM requesting the deletion of the Finance Committee from the Addendum to the Branch</p>	<p>8.1 SM to contact TD.</p> <p>8.3 SM to check for a copy of the Chairs TOR.</p> <p>8.3 FOC to check and provide comments to policy documents.</p> <p>8.3 KN to provide minutes of prior EC meetings to AP and AGM minutes to EC.</p> <p>8.3 FOC to approve addendum to Finance committee.</p>

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	<p>Working Arrangements approved by the Board of Birdlife WA on 24 November 2012.</p> <p>8.4 Membership – Graham (as at 25 December 2015 WA had 1,351 active members compared with 1,214 at end of Dec 2014).</p> <p>8.5 Other business raised: GW to attend briefing on the Biodiversity Conservation Bill 2015 which will replace the Wildlife Conservation Bill 1950, as the BWA representative. EC to send two representatives to the Branch and AGM meetings at NO on May 27, 28. FOC noted letter from caravan park in Walpole, requesting similar surveys to those conducted at the Stirling Range Retreat.</p>	<p>8.5 AP to pass letter to Clive Nealon.</p>
9.0 Business arising	<p>9.1 Chair/Equipment/Office for General Meeting Monday 18 January 2016 (week earlier due to Australia Day) Chair ??. Guest Speaker: Brice Wells, Chair of BWA Community Education Committee “Kingfishers”.</p> <p>SM noted the great presentation provided by Erica Roper at the previous general Meeting, given with only minute’s notice.</p> <p>Next Committee Meeting: February 8. PN, MH, FOC, KL apologies. Date may be reconsidered? SM to take AGM minutes due to apology from KN.</p>	<p>KN to email meeting dates to KL</p>
	Meeting closed 20:30.	

BirdLife Western Australia – Executive Committee Meeting

7-16th February 2016 Online – Final Minutes

Issue/Topic	Points of Discussion/Details (<i>motions/decisions in italicised type</i>)	Action required and Time Frame
Welcome and Attendance	Comments received from Mike Bamford, Sue Mather, Frank O'Connor, Grahame Wooller, Mark Henryon, Nic Dunlop, Kathryn Napier, Sandra Wallace, Paul Netscher	
1.0 Confirmation of Previous minutes	<i>Motion: That the minutes from the January 2016 meeting be accepted</i> <i>Nominated: Grahame Wooller; Seconded: Sue Mather. Carried.</i>	
2.0 Business Arising – Action List	<p>2.1 Committee – nominations for 2016 have been received from Mike, Paul, Kathryn, Mark, Keith, Sandra, Frank, Graham, Sue and Blair Parsons SM noted Jenny Sumpton will complete a nomination form.</p> <p>2.2 Serventy House proposal – email from Graham re Bold Park management plan PN and MB to attend meeting with the Nats Club on the 15th of February.</p> <p>2.3 Kooljaman Wilderness Camp – SM to contact them and BBO SM has discussed with HB.</p> <p>2.4 Shorebirds 2020 – SM to send MB a copy of Kim Onton's presentation</p>	
3.0 Treasurer's Report	<p><i>Motion: That the committee approve the expenditure and disbursements as presented for December 2015 and January 2016, circulated by FOC</i> <i>Moved: Frank O'Connor; Seconded: Sue Mather. Carried.</i></p> <p>FOC circulated the final 2015 accounts and 2016 budget (to be accepted by the incoming committee in March, for information only at this point). FOC referred to the proposal at the January EC meeting that he would review the BWA Financial Addendum. He notes the Addendum should be done, however due to time allocated to closing the 2015 accounts and composing the 2016 budget, he will review the Addendum later this year. GW noted BWA is currently in breach of the Branch Working Arrangements, and the Addendum cannot be left until later in the year. MB noted two non-EC members are required to join the Finance Committee if the Addendum is not finalised.</p> <p>3.1 Donation from Joy Fleay totalling \$450, asked for \$150 for WGP, \$150 Carnaby's and \$150 at BLWA discretion – email from Frank and others GW suggested the \$150 at BWA's discretion to be split between the Friends of the WGP Captive Breeding Project and the Carnaby's nesting tubes. Proposal: Donation from Joy Fleay to be provided to the Friends of the WGP (\$225) and Carnaby's nesting tubes (\$225). <i>Moved: Sue Mather. Seconded: Kathryn Napier. Carried.</i></p>	3.0 Notice to be put into eNews to advertise for two new members of the Finance Committee.

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	<p>3.2 JB Were – Leanne Curnow has advised that paperwork has been signed by BirdLife Aus directors and forwarded to JB Were; however one part wasn't signed and she has to follow this up and will advise when done. GW noted the exceptional delays regarding the JB Were investments while waiting for signatures from NO (process commenced July 2015). FOC and MB to meet with Bruce and Leanne in Melbourne in May.</p> <p>3.3 Donations Discussion on the proposed spending of Holmes a Court donation, with GW noting his disagreement to fund salaries from this donation- it should be spent on projects, and as soon as possible. Suggestion by PN to put notifications of donors (if they agree), donation amounts and what they were used for into WABN to recognise and thank donors.</p>	<p>3.3 SM has noted for June edition of WABN.</p>
<p>4.0 Correspondence In</p>	<p>4.1 Letter from South Coast Threatened Birds Recovery team – request to meet and need for new representative, possibly Shapelle McNee. Shapelle and Brenda to be joint representatives.</p> <p>4.2 BGPA – invitation to comment on the draft Bold Park Management Plan, two hard copies of the report are in the office. The closing date for submissions is 18 March.</p> <p>4.3 John McKernan – comments on requests for donations from BirdLife Australia, need to focus on issues affecting WA birds. FOC noted the overall frustration of all the appeals that supporters are getting. Appeals for WA birds are good, and he has budgeted for the National appeal from 2015 to assist with funding the 2016 GCC. However, our supporters need to understand that national initiatives such as the Ongoing Atlas (Birddata), IBAs, BIBY, S2020 need to be funded and membership fees are not sufficient for this.</p> <p>4.4 Ceri Matthews, Dept of Lands – Western Australia Rangelands development position paper and notification of information sessions, attached</p>	<p>4.2 SM to review.</p>
<p>5.0 Correspondence Out</p>	<p>5.1 Condolence cards to Sue and Jenny Clegg on the passing of Margery 5.2 Rebecca Boyland, WWF – letter of support for State NRM grant 5.3 John McKernan – response to his letter re BirdLife Australia donation requests</p>	
<p>6.0 Committees</p>	<p>6.1 Bird Guides – request from City of Swan to produce a bird guide, Pam in contact with them</p> <p>6.2 Community Education – minutes of January meeting tabled, see attachments</p> <p>6.3 Research –</p> <p>6.4 Submissions & Advocacy – Rottnest Island Authority Terrestrial Action Plan launch – Feb 18, Sue Mather attending; Peel-Perth Green Growth plan – meeting held with Mike, Helen, Tegan, Bob Paterson, Ken Monson and Sam Vine to plan BirdLife Australia's response; Biodiversity Conservation Bill – Graham attended briefing, emails attached, need to formulate BirdLife WA response. Legal advice received from Josie Walker and circulated. Several key issues for birdwatchers have been identified</p>	<p>6.4 MB to organise meeting to prepare application</p>

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	<p>Peel-Perth Green Growth plan- MB attended meeting held to formulate response, with roles given. Next meeting is February 15.</p> <p>GW circulated his summary of the Biodiversity Conservation Bill consultation meeting and proposed bill. MB and SM responded with their interest of the EC in contributing to the bill. GW spoke to the lawyer in charge of the legislation with the suggestion BL Australia, nationally or at branch level), could have a number of practical issues we would like addressed through legislation (such as the Carnaby Cockatoos Habitat Offset Policy and Baudin's Cockatoos Inadequate fine for shooting in orchards and an assisted netting policy). The lawyer responded that the legislation consultation is to ensure no important issues are overlooked. MB suggested a separate meeting to discuss progressing an application outlining legislation inadequacies and concerns.</p> <p>6.5 Country Branches – thank-you to Frank and the EC from Christine Wilder, Cape to Cape group, for the new binoculars.</p> <p>6.6 Shorebirds 2020 – first national BirdLife Australia campaign for 2016 will be focusing on shorebirds, email from NO previously circulated, copy attached.</p> <p>6.7 Conservation Council of WA – next general meeting Wed 24 Feb, will include briefing on Peel-Perth Green Growth Plan</p> <p>6.8 O H & S – A member broke his ankle on the Wellard Wetlands excursion on Sat 23 January – have asked Sue Abbotts if an incident report has been completed; will forward to Helen Mather and NO when it comes through.</p> <p>SM noted Ian sent a thank you card, and a letter to the Ed in March edition of WABN congratulating BWA on managing the incident well. PN asked if the incident report could be circulated to other group leaders, to reinforce lessons learnt.</p> <p>6.9 Sales – meeting on 5th February – report from Sandra; request for formal thank-you to Susan Tingay for the donation of her artworks for greeting cards, attached email from Valerie Hemsley; report from Lou on card sales – email attached</p> <p>An honorary BirdLife membership will be awarded to Susan in recognition of her support with artwork for cards.</p> <p>6.10 Library –</p> <p>6.11 Excursions –</p> <p>6.12 Publications –</p> <p>6.13 Hooded Plover –</p> <p>6.14 WGP – letter from recovery team attached; WGP workshop in March, email attached,</p> <p>Donation up to \$5000 suggested contributing to the WGP workshop to be run by DPaW. Comments were received from EC members (MB, GW, FO'C, ND) about the responsibility of state and federal conservation agencies, and the perception that governments are increasingly placing their responsibilities onto groups such as BWA. It is important that BWA supports conservation efforts such as this, but is another workshop the best means to achieve the goal of saving the WGP,</p>	<p>Donation to be discussed with workshop organisers.</p>

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	<p>considering existing action plans and recovery plans exist? SM and MB strongly support the proposal, due to the expertise behind the organisers. Agreement from SM, MH, KN, SW and KL. FO abstained as out of contact during discussion. Moved: SM. Seconded: SW. Agreement from SM, MH, KN, SW and KL. Opposed by JD, GW and PN. FO abstained as out of contact during discussion. Therefore supported by the majority.</p> <p>6.15 GWW Committee –</p> <p>6.16 Office – new hard drives for the server have been ordered; 25 Year members have been contacted and invited to the AGM – see attached report. FOC accrued the cost in the 2015 accounts.</p> <p>6.17 Photogroup – 6.18 Events – 6.19 Social Media – 6.20 Bird Observatories –</p>	
7.0 Projects	<p>7.1 Project Manager – FOC recommended paying Helen for 3 extra days (as advised by SM) for her recent overtime working on grant applications. The EC noted their appreciation for Helen's stellar contributions. <i>Proposal: The BWA EC agrees to pay Helen Bryant for 3 extra days.</i> Moved: Frank O'Connor. Seconded: Grahame Wooller. <i>Carried.</i></p> <p><i>Monthly report from HB tabled.</i></p> <p>7.2 Forest Black-Cockatoo "Cockies in Crisis" Project –</p> <p>7.3 GCC 2016 – new project officer, Adam Peck, commenced on 2nd Feb <i>FOC proposes Annette Park will organise a Westpac Debit Mastercard for Adam Peck when it is needed.</i> Moved: Frank O'Connor. Seconded: Kathryn Napier. <i>Carried.</i></p> <p>7.4 Bitterns – 7.5 GWW Shapelle McNee, Alasdair Bulloch, and MH met with Peter Robertson (The Wilderness Society WA), Brian Moyle (Wildflower Society of WA), and Noel Anderson (HARA) on January 15 to discuss the role of the GWW committee and BirdLife WA in the campaign against the mining proposal at Helena-Aurora Range. The GWW committee will align itself with The Wilderness Society and other organisations in the campaign. Alasdair will also meet with Paul Vogel, the previous Head of the EPA. Paul was the Head who 'declined' to review the application to mine Helena-Aurora. Paul will provide us with useful advice. Alasdair and MH will put together a draft strategy for the GWW committee and BirdLife WA. A large component of our strategy will involve engaging our members, making decision-makers aware of Helena-Aurora, and generating public awareness. This will fit in well with the efforts of The Wilderness Society.</p> <p>7.6 Future funding – 7.7 Representation on cockatoo recovery teams – 7.8 IBA –</p>	

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	7.9 Rottnest – MOU has been signed and returned, shorebird count on 6/7 February	
8.0 Other Business	<p>8.1 Proposed meeting with “movers and shakers” – chairs of BWA sub-committees, project staff and office manager before the March general meeting SM also suggested thinking about another meeting with past and present project staff and their families to reinforce the project staff network. General support for this. Will finalise details via email.</p> <p>8.2 FOC noted Brice Wells was awarded a Medal of the Order of Australia (OAM) in the Australia Day national honours through BWA's nomination. GW emailed Brice on behalf of BWA congratulating him, and a post was placed by Annette Park on the Facebook page. MB noted there should also be a notice in WABN.</p> <p>8.3 Volunteers of the year – has a decision been made? Valerie Helmsley and Chris Wilder proposed and unanimous support</p>	<p>8.3 Annette to prepare certificates and to be presented by MB at the AGM</p>
9.0 Business arising	<p>9.1 Chair/Equipment/Office for Annual General Meeting Monday 22 February 2016 - Chair Mike; Guest Speaker: Helen Bryant “The WA Branch conservation program”</p> <p>Next Committee Meeting:</p>	
	Meeting closed 16/02/16.	

BirdLife Western Australia – Executive Committee Meeting

14th March 2016 at Peregrine House, Floreat – Final Minutes

Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	Action required and Time Frame
Welcome and Attendance	<p>Meeting started 17:30.</p> <p>Attendance: Sue Mather, Paul Netscher, Blair Parsons, Keith Lightbody, Jennifer Sumpton, Mike Bamford, Frank O'Connor, Kathryn Napier, Sandra Wallace</p> <p>Apologies: Mark Henryon</p> <p>MB welcomed the new committee members, and brief introductions were made. The acknowledgements of Grahame Wooller and Nic Dunlop for their years of service to the EC and BWA were gratefully noted by the incoming EC.</p> <p>Guest: Helen Bryant provided a program managers update, see item 7.</p>	
1.0 Confirmation of Previous minutes	<p>Motion: <i>That the minutes from the February 2016 meeting be accepted.</i></p> <p>Nominated: Sue Mather; Seconded: Kathryn Napier. Carried.</p>	
2.0 Business Arising – Action List	<p>2.1 Committee – vacancies. VC and one normal Committee member.</p> <p>MB and PN have been in contact to discuss the best way to increase committee numbers – suggested direct contact with members as the way forward. It was noted it is of particular importance to fill the position of Vice Chair, with the progression to the position of Chair in the future in mind.</p> <p>2.2 Serventy House proposal – update from meeting with the Nats Club on 15th February</p> <p>PN and MB had meeting with the WA Nats Club, with another meeting being organised with Marcel (BGPA). Progress is being made slowly. FOC noted the reluctance of some other participating groups to discuss financial aspects of the proposal, indicating uncertainty in being able contribute financially. MB noted the need to keep BGPA involved in the process. The lease for Peregrine House has been renewed.</p> <p>2.3 Green Growth plan – update on BirdLife WA response</p> <p>HB is progressing the submission as a priority. Simon Taylor (Department of Premier and Cabinet) is speaking at the March General Meeting, with a meeting with the steering committee to follow. It was noted the clearing of the Gngara Pine plantation is the biggest issue. The Green Growth Plan has been designed to receive comments and suggestions from the public- BP noted Simon Taylor is keen on solutions, so it is imperative the submission from BWA proposes solutions and alternatives. It was noted restoration and monitoring is heavily mentioned in the document, but the details on how this will occur is lacking. Greening Australia is also liaising with HB/BWA and Peel Harvey Catchment Council and Environmental consultants. PN noted the City of Stirling are putting in plans to conserve trees of interest.</p>	2.1 EC members to contact MB with suggestions, MB to compose letter.

	<p>2.4 “Movers and Shakers” get together – invitations sent to all sub-committee members, office volunteers, staff and country branch convenors; currently have 28 attending, with nearly all the sub-committees represented and Bob Paterson attending from Mandurah and possibly Sue Kalab from Bunbury (still to confirm) – approval for Annette for catering purchases. The EC provides approval for AP to spend for catering purposes.</p> <p>2.5 Draft Bold Park Management plan – SM to review</p>	<p>2.5 MB to review and check submission due date.</p>
3.0 Treasurer’s Report	<p>Motion: <i>That the committee approve the accounts as presented to end of February 2016, attached</i> Moved: Kathryn Napier; Seconded: Sue Mather</p> <p>FOC noted the Disbursements and Receipts reports include January transactions. This is because the reports for the February meeting were produced on the 28th of January. Need to re-approve January's transactions to capture any missed transactions between the 28th and 31st of January.</p> <p>PN queried who the large donation of \$10,000 was received from. FOC replied the City of Perth and City of Armadale (\$5,000 each), and noted it should be documented as funds received (FOC to check). \$33,000 received from DPaW for the GCC. FOC noted the January/February salaries and HB salary to still come out (anticipated March/April from NO). FOC is negotiating with NO for invoices for individual staff (instead of NO codes). PN queried provisions for project management are being received from NO, which contribute towards HB's salary.</p> <p>PN noted the need to monitor payments to Donorcentricity don't exceed \$25k, with the balance passed to NO upon expenditure of funds. Salaries from the WWF funds have been extended to September 2016.</p> <p>3.1 Westpac signatories and tokens need to be updated – remove Graham Wooller and add Paul Netscher PN accepts, general approval received from EC.</p> <p>3.2 JB Were update Bank account has not yet been received.</p> <p>3.3 Revision of BirdLife WA finance documents – copies attached Addendum to drop requirement of Finance Committee needs 2 months notice for an AGM (notice to be put in Bird Notes etc., to notify members).</p> <p>3.4 Propose to use \$1,000 from the ABF funds as part of the payment of \$5,000 for the WGP workshop. SM suggested increasing to \$2000 from ABF funds. General approval received from EC for \$2000, with the remaining \$3000 to be taken from basic funds.</p>	<p>FOC to email 2016 budget.</p>
4.0 Correspondence In	<p>4.1 Thank-you from Valerie Hemsley for Volunteer Award – email attached</p> <p>4.2 Thank-you from Margaret Philippon for 25 Year badge – email attached</p> <p>4.3 Letter from Tony France re Green Growth plan – attached</p>	<p>4.3 AP to respond</p>

	4.4 Email from City of Cockburn – seeking submissions for proposed Significant Tree Listing along Roe Hwy – email attached	4.4 KN to put in eNews/BWA Facebook page
5.0 Correspondence Out	5.1 Birthday card for Dick Rule – 80th 5.2 Jim Sharpe, DPaw – concerns about kite surfers on Swan River in prohibited areas, copies to Rod Hughes and Roland Mau, DPaW	
6.0 Committees	6.1 Bird Guides – Payment of \$220 received from Shire of Donnybrook – Balingup for new bird guide 6.2 Community Education – 6.3 Research – 6.4 Submissions & Advocacy – Sustainable Rangeland conference, David Bell's report attached Conservation groups no longer need to run stock on land. 6.5 Country Branches – new binoculars have been delivered to Christine Wilder at Cape to Cape 6.6 Shorebirds 2020 – MB and Bruce Greatwitch are running workshops in Port Hedland next weekend for the Port Hedland Care for the Environment group. It was noted it's important to establish a group of people who will regularly survey sites for Shorebirds 2020. 6.7 Conservation Council of WA – HB to take on advisory role. 6.8 O H & S – 6.9 Sales – 6.10 Library – 6.11 Excursions – 6.12 Publications – 6.13 Hooded Plover – 6.14 WGP – 6.15 GWW Committee – minutes of February meeting and the annual report tabled, attached MB recounted a talk at UWA from a PhD student on fauna movements in GWW due to rail/roads. PN suggests MH to communicate with GWW committee when he gets back. MH requested arguments against mining from the EC. 6.16 Office – new server hard drives have been installed; office volunteer changes and thank-you to Paul Netscher – see attached report. 6.17 Photogroup – 6.18 Events – 6.19 Social Media – 6.20 Bird Observatories –	6.15 MH to keep EC informed
7.0 Projects	7.1 Project Manager – Update circulated by HB. The response planning for the Green Growth Plan submission is a high priority, and has been intensifying over recent weeks across the working group and with National Office. The submission must be made by 8 April, although there is talk of an extension to the public deadline due to the late provision of accompanying information, not yet confirmed. HB is	7.1 BP to liaise with Gondwana Link groups and will report to HB. HB to progress with NO.

meeting with the Department of Premier next Tuesday afternoon, with the working group to decide on questions and attendance. TD is leading the Carnaby's component; Ken Monson is leading shorebirds, MB's team providing advice on urban biodiversity. HB working with NO to progress supporter engagement.

Options for allocating the donation of \$25,000 have been discussed further with Keith Bradby and NO. The donor has indicated a preference for spending the funds in Gondwana Link, ideally with a link to Carnaby's, but not necessarily so. Following previous discussions, the EC is requested to confirm that they are happy to support the following option for these funds: *Investigating number of historically surveyed sites in the Mallee and Esperance Plains bio-regions (including some in the central wheatbelt). This would involve planning surveys to revisit this work, enabling us to assess decline rates in the fragments and compare with GWW results. This would put the GWW data in context and answer questions about current bird population fragmentation in the GLink. Estimated spend in the region of \$5,000 on travel costs for volunteer observers; \$20,000 for project officer to coordinate, analyse and report [fully scoping objectives / project planning would be a critical first step].*

SM noted the importance of a solid project plan, with a view to expand if future funding obtained and also fits in with existing programs. BP noted existing conservation action plans surrounding the Gondwana Link area. PN noted BWA needs to be clear with the project aims to please donor. HB noted Keith Bradby is in contact with the donor.

Funding of \$40,000 received from WWF, with a focus on Voluntary Management Agreements in Carnaby's nesting sites. With the additional days made available for Robyn in January, Robyn continued to liaise with landowners to get VMAs in place and quotes for fencing and Cockatube installation. An updated progress report had been prepared by Robyn and was submitted in line with the deadline of 18 January. This project has now been fully handed over to Adam and he has been progressing the Slobes' application in particular. Helen has established from WWF that they are happy to extend the expenditure and reporting period for this project to September from June, which allows more time for Adam to focus on this post-GCC. Helen will obtain this contract extension in writing from WWF.

FOC noted a reminder to meet with HB to determine how to spend Holmes a Court funding to be scheduled in April.

HB noted the email received to replace GW as BWAs representative on the Conservation Council WA. HB has previously acted as proxy, and is happy to take over.

7.2 Forest Black-Cockatoo "Cockies in Crisis" Project –

The ID booklets continue to be very popular and Tegan Douglas' focus is now turning to a new version of a brochure called 'Black-Cockatoos on your property', focused on all three black-cockatoos, aimed at landholders. Water-point monitoring began at Murdoch University at Whitby Falls. Initial reports are promising, showing at least two of the three species being detected by the cameras. TD has also delivered a number of workshops.

7.3 GCC 2016 –

	<p>Great Cocky Count workshops and promotion are now well underway, in the build up to the registration closing date of 20 March. Adam Peck has arranged and is delivering a diverse program of over a dozen GCC workshops ahead of the closing date, supported by guest speakers and the CEC. Deb Sullivan will be supporting the GCC from Esperance again this year. Promotion for the GCC is ramping up, with workshops, practice counts and media appearances organised by AP. Bruce Greatwich has been contracted to provide roost allocation support to AP.</p> <p>7.4 Bitterns –</p> <p>7.5 GWW – The final report is in the final stages of proof reading. HB is in contact with NO and the Nature Conservancy for a proposed launch plan, likely mid-late May.</p> <p>7.6 Future funding – Three State NRM Community Action Grant applications have been successful. The next step is to respond to more detailed questions in relation to the grant and provide project schedules before 31 March, which will trigger the release of funds. SM noted need to liaise to fill in gaps with funding in projects (e.g. certain aspects of the Cockies in Crisis Project are not funded). HB anticipates having more time to spend on more grant applications from April onwards to support our known and future workplans. SM is also considering a number of other funding avenues. HB noted Deb Sullivan is partnering with the Department of Agriculture on community education on starlings. KL asked about the type of starling traps, HB noted the installation of more specialised traps containing lure birds by the Department.</p> <p>7.7 Representation on cockatoo recovery teams – HB is now BWAs representative. SM noted continuity is very important. Remove from agenda.</p> <p>7.8 IBA –</p> <p>7.9 Rottnest – February shorebird survey report tabled, attached</p>	
8.0 Other Business	<p>8.1 Network forum – proposed itinerary received from Fiona Blandford, dates are Thursday 26 May to Saturday 28 May, email attached FOC and MB to attend.</p> <p>8.2 2016 BirdLife WA Sub-committees – all of the sub-committees have been contacted and asked to provide current details on members, not all have responded to date; interim spreadsheet attached.</p>	8.1 MB to contact Fiona about WA visit.
9.0 Business arising	<p>9.1 Chair/Equipment/Office for General Meeting Monday 21 March 2016 - Chair Mike; Guest Speaker: Simon Taylor, Department of Premier and Cabinet – briefing on the Green Growth Plan.</p> <p>9.2 FOC meeting with Richard Chyne regarding large documents to be stored on website. Scoping out space required and protocols.</p> <p>9.3 Note of thanks to be sent to volunteers who participated in the Albany Festival of Birds.</p>	

	9.4 Widen geographic representation for English Names – SM sent invitation. FOC suggested BWA be represented, and volunteered.	9.4 SM to follow up.
	Meeting closed 20:00. Next EC meeting April 11. Apologies from FOC and JS.	

BirdLife Western Australia – Executive Committee Meeting

11th April 2016 at Peregrine House, Floreat – Final Minutes

Issue/Topic	Points of Discussion/Details (<i>motions/decisions in italicised type</i>)	Action required and Time Frame
Welcome and Attendance	<p>Meeting started 18:40.</p> <p>Attendance: Sue Mather, Paul Netscher, Keith Lightbody, Mike Bamford, Kathryn Napier, Sandra Wallace</p> <p>Apologies: Frank O'Connor, Bruce Greatwich, Jennifer Sumpton, Blair Parsons</p> <p>Conflicts of Interest declared: MB declared the Department of Agriculture asked him for comments on the Rabbit Proof Fence (formal assessment to the EPA). MB also declared he was a member on the committee for the Scientific Committee regarding the Swan Coastal Plain Banksia Woodlands.</p>	
1.0 Confirmation of Previous Minutes	<p>Motion: <i>That the minutes from the March 2016 meeting be accepted.</i></p> <p>Nominated: Sue Mather; Seconded: Sandra Wallace. Carried.</p>	
2.0 Business Arising – Action List	<p>2.1 Committee – vacancies, EC members to forward suggestions to Mike MB acknowledged comments received from EC members on letter to members calling for volunteers. PN noted the previous BWA survey where people indicated their interest in volunteering- have these people been contacted? PN also asked if AP received any volunteers from the call for volunteers placed in ENews in late 2015. PN noted a sentence to indicate any time commitment would be appreciated. MH noted a personal approach may prove be more successful.</p> <p>2.2 Branches network forum and visit from NO – agenda items to discuss with Fiona – Sue MB and FOC to attend network forum and associated meetings in May. The EC noted the importance of NO support for staff and volunteers.</p> <p>2.3 Serventy House proposal – PN provided an update on the recent meeting with BGPA. BGPA will soon be providing a plan presenting their preferred option to BWA and the WA Nats Club.</p> <p>2.4 Green Growth plan – Submission date has been extended by a month. The submission is progressing. MB, TD and HB met with Simon Taylor to discuss the plan, particularly the importance of providing urban habitat for all birds. MB and SM noted BWA can provide very good suggestions and solutions within the submission.</p> <p>2.5 English names committee - Sue FOC to join the committee.</p>	<p>2.1 SM to assess member list for potential volunteers.</p> <p>2.2 MB to pursue details with FB.</p> <p>2.4 MB to speak to the submissions team to organise the submission of the document.</p>

Issue/Topic	<i>Points of Discussion/Details (motions/decisions in italicised type)</i>	Action required and Time Frame
	<p>2.6 City of Cockburn Roe Hwy significant tree listings – posting on Facebook and eNews – Kathryn KN noted a posting was placed on the BWA Facebook page, but did not meet the deadline for the March edition of eNews.</p> <p>2.7 2016 budget – Frank to email to EC FOC to meet with NO in May regarding investments.</p>	
3.0 Treasurer's Report	<p><i>Motion: That the committee approve the accounts as presented to end of March 2016, attached</i> <i>Moved: Sue Mather; Seconded: Kathryn Napier</i></p>	
4.0 Correspondence In	<p>4.1 Email from Andrew Ley re English Names Committee - attached 4.2 Email from Mark Bourne, Threatened Species Scientific Committee re Swan Coastal Plain Banksia Woodlands - attached 4.3 GWW committee request for BirdLife WA support for funding for Wheatbelt surveys – attached SM noted a pilot project would be possible with current funds, and old mining sites in the area would be a good opportunity for revegetation projects. MB noted that the Wheatbelt area is sorely lacking in data, and it would be ideal to combine with the reference data from the GWW. MH will report back after Thursday's GWW meeting. MH noted the GWW committee is scoping potential projects, and then will need to source funds. KL noted Royalties for Regions may be a good source for funding. 4.4 Brian Boulton – feedback on WABN and cockatoo brochure request 4.5 Response from DPaW to letter re kite surfers at Pelican Point – attached MB noted photographic evidence showing kite surfer disturbing swans. 4.6 Letter received from John McKernan praising eNews</p>	<p>4.2 KN to put notice in ENews 4.3 MB will contact HB and PS to request an update.</p>
5.0 Correspondence Out	<p>5.1 Submission for draft Bold Park Management Plan 5.2 Thank-you letter to Brian Boulton 5. MB has prepared letters to Nic Dunlop and Grahame Wooller thanking them for their efforts. 5.4 MB prepared a response to a query on Corella culling to the Sunday Times. 5.5 MH is currently preparing thank you letters to Rio Tinto. 5.6 SM prepared a letter to Minister Jacobs, noted GCC funding is required for 2017.</p>	
6.0 Committees	<p>6.1 Bird Guides – 6.2 Community Education – school visits to Albany as part of the Festival of Birds went well; events in conjunction with Town of Cambridge, City of Cockburn and City of Swan in April and June; planning underway for July classes at the Eco Centre. MB presented at a function in honour of Brice Wells. 6.3 Research – Next meeting scheduled for May 4. 6.4 Submissions & Advocacy – invitation to comment on draft Land Administration Amendment bill (WA Rangelands) received – email attached; late submission to draft Bold Park Management plan accepted.</p>	

Issue/Topic	<i>Points of Discussion/Details (motions/decisions in italicised type)</i>	Action required and Time Frame
	<p>Draft bill to be sent to David for input and review.</p> <p>6.5 Country Branches –</p> <p>6.6 Shorebirds 2020 – Bruce unable to attend EC meeting, short report attached on current activities MB suggested a notice to be put into ENews and WABN about contacting the Port Hedland group if travellers interested in Shorebirds are passing through.</p> <p>6.7 Conservation Council of WA – next general meeting is Wednesday 27 April, email attached</p> <p>6.8 O H & S – copy of incident report from January attached and has been sent to the Excursions committee for circulation to group leaders.</p> <p>6.9 Sales – SW suggested Sales Committee should be renamed ‘Sales and Events’. PN noted they should receive a budget for advertising.</p> <p>6.10 Library –</p> <p>6.11 Excursions –</p> <p>6.12 Publications – proposed review of content and format of WABN - Sue</p> <p>6.13 Hooded Plover –</p> <p>6.14 WGP – report on workshop from Mike MB gave an overview of the workshop, which covered captive breeding, in situ fire management and translocations, and community liaisons. MB noted that BWA was acknowledged for its financial contribution. Estimated 50-100 out of 140 birds remaining after the recent fires. The outcome of the meeting was encouraging for attendees. MB suggested increasing collaboration by providing support such as funding for students to assist with surveys.</p> <p>6.15 GWW Committee – MH is meeting with the Wilderness Society regarding the mining of the Helena Aurora Range. Confirmed the EC agrees with the alignment of BWA with other organisations to provide support for a submission against the mining of the Range.</p> <p>6.16 Office – office volunteers will be actioning emails in manager's absence; Tegan and Helen have volunteered to look after server back-up tapes. Annette is away from Friday 8 April and returns Sunday 24 April, back in the office on Tuesday 26 April after the long weekend.</p> <p>6.17 Photogroup –</p> <p>6.18 Events – Bird Week 2016; the Events committee – Sandra, email attached</p>	<p>6.18 MB to EC, Events, Sales and Education Committees to discuss a proposal and budget.</p>

Issue/Topic	<i>Points of Discussion/Details (motions/decisions in italicised type)</i>	Action required and Time Frame
	<p>Current events scheduled for Bird Week include the twitchathon (5-6 November), and the phototwitch (4th and 7th of November). Excursions are currently being planned. Proposals and budgets for Bird Week need to be discussed amongst the various committees, with a coordinated effort with community groups. EC to provide support.</p> <p>6.19 Social Media – now have over 1,000 followers</p> <p>6.20 Bird Observatories – SM contacted Broome Bird Observatory to suggest a notice put in WABN. MB will discuss BBO with PS in May.</p>	
7.0 Projects	<p>7.1 Project Manager – update from Helen Update circulated. SM noted on HB's behalf that HB is validating, scoping and costing potential project areas for future funding applications against the BWA strategic plan.</p> <p>7.2 Forest Black-Cockatoo “Cockies in Crisis” Project – TD is focussing on the ‘Black-Cockatoos on your property’ brochure for all three black-cockatoos which is aimed at landholders, as well as working on individual factsheets and easily customisable land management strategies.</p> <p>7.3 GCC 2016 – Discussion on the mega roost and preliminary results. Record numbers of volunteers and roost sites surveyed.</p> <p>7.4 Bitterns –</p> <p>7.5 GWW – Launch date has been confirmed as Tuesday 31 May- final report is nearing completion.</p> <p>7.6 Future funding – The 3 State NRM Community Action Grant Project Schedules have all been submitted, triggering the contracts and subsequently the release of funds. A Coastwest Grant Application has also been submitted. SM is also progressing the Alcoa and Perth NRM Grant Application for future funding for Cockies in Crisis and the GCC projects.</p> <p>7.7 Representation on cockatoo recovery teams –</p> <p>7.8 IBA –</p> <p>7.9 Rottnest –</p> <p>7.10 Taronga – Focus on this project in Wheatbelt, August to November, handed over to Adam Peck from Robyn.</p> <p>7.11 WWF – VMA for the Howlett-Slobe property (near Gidgegannup), received. Work is planned to start in May and will need a down-payment of \$4,000 for materials.</p>	
8.0 Other Business	<p>8.1 Bird stress caused by humans, e.g. from photography, bird banding – Keith and Mike Deferred to next meeting</p> <p>8.2 Bird monitoring in the Peel region by Greening Australia - Blair.</p>	

Issue/Topic	<i>Points of Discussion/Details (motions/decisions in italicised type)</i>	Action required and Time Frame
	8.3 Use of “Slack” software for online meetings and discussions – email attached from Sandra 8.4 Bruce Buchanan – proposed student scholarship To provide an annual stipend for postgraduate students doing bird research. Bruce is generously donating several items to be sold by BWA with the funds to be donated to the scholarship fund.	
9.0 Business arising	9.1 Chair/Equipment/Office for General Meeting Monday 18 April 2016 (week early due to Anzac Day) - Chair Mike; Guest Speaker: Xenia Dennett (cancellation by David Bettini), talk on “chasing birds in Australia”. 9.2 Coordinator for guest speakers – new person needed	
	Meeting closed 21:00. Next EC meeting May 9. PN apology.	

BirdLife Western Australia – Executive Committee Meeting

9th May 2016 at Peregrine House, Floreat – Final Minutes

Issue/Topic	Points of Discussion/Details (<i>motions/decisions in italicised type</i>)	Action required and Time Frame
Welcome and Attendance	<p>Meeting started 17:40.</p> <p>Attendance: Mike Bamford, Sue Mather, Keith Lightbody, Jennifer Sumpton, Kathryn Napier</p> <p>Apologies: Frank O'Connor, Paul Netscher, Mark Henryon, Sandra Wallace, Blair Parsons</p> <p>Declaration of interest: None declared.</p>	
1.0 Confirmation of Previous minutes	<p>Motion: <i>That the minutes from the April 2016 meeting be accepted.</i></p> <p>Nominated: Keith Lightbody; Seconded: Kathryn Napier. Carried.</p>	
2.0 Business Arising – Action List	<p>2.1 Committee – vacancies, Sue to assess member list for potential volunteers Deferred until next meeting.</p> <p>MB noted edits made on letter to volunteers and comments to be made to NO regarding fundraising letters (for example, WA members receiving fundraising drives for Eastern species, multiple requests for donations). Letter calling for volunteers to be sent to members via enews and email. MB noted the organisation of the recent Cocky's in Crisis forum was extremely well done in a relatively short period of time, and will ask Annette for tips on how it was communicated.</p> <p>2.2 Branches network forum – emails circulated about attendance of Helen and/or Adam – request from Frank for any items that need to be raised with NO MB noted topics to discuss include difficulties with online membership, paying for WABN, etc. MB and KL noted NO needs to be more equitable in their approach to regional groups. Attendance of Adam Peck was discussed, due to the national research and conservation committee meeting on Carnaby's also occurring at the same time. The EC supports Adam's attendance at the meeting and associated costs, if it's valuable he attends.</p> <p>2.3 Fiona Blandford visit FB caught up with SM, MH, AP, CEC.</p> <p>2.4 Serventy House proposal – 2.5 Green Growth plan – Helen Bryant reports draft content has been shared with Sam Vine, Head of Conservation, to allow for Sam to review the content and obtain sign-off from Mike and also Paul Sullivan, so that the submission is endorsed by BWA and NO.</p> <p>2.6 GWW request for support for Wheatbelt surveys – Mike to request an update from PS and HB</p>	<p>2.1 MB to circulate</p> <p>2.3 MB to contact Fiona to discuss outcomes of meeting.</p> <p>2.5 MB to contact TD regarding final submission.</p>

Issue/Topic	<i>Points of Discussion/Details (motions/decisions in italicised type)</i>	Action required and Time Frame
	<p>Regarding spending of Holmes a Court funds, KL is happy to liaise with Scitech for potential for live camera nests for Carnaby's. See item 7.5 for HB's update.</p> <p>2.7 Bruce Buchanan donation The donation items need to be stored (no storage space at the office). JS knows a contact for a secure storage unit. FOC is happy to store. The artworks need to be valued.</p>	<p>2.7 SM to contact McKenzies for evaluation costs. KL to value binoculars and telescope, and pdf documents to send to EC.</p>
<p>3.0 Treasurer's Report</p>	<p><i>Motion: That the committee approve the accounts as presented to end of April 2015, attached</i> <i>Moved: Sue Mather; Seconded: Kathryn Napier</i></p> <p>3.1 Two recent donations - \$250 from Murdoch Environmental Restoration Group for GCC and Brian Boulton - \$200 donation to the ABF (to go towards the GCC) <i>Motion: That the committee approve the transfer of \$200 from the ABF toward the Great Cocky Count</i> <i>Moved: Sue Mather; Seconded: Kathryn Napier</i></p> <p>3.2 Branch Network Forum in Melbourne – items Frank will be discussing:</p> <ul style="list-style-type: none"> a. Finance - issues to do with salaries to be sorted out, one invoice per person per month and recent ST Leave issues. b. Web site. See item in Other Business c. JB Were – meeting with Cameron Bridger of JB Were to discuss our investment, and possible future investments and Bruce Potgieter (NO) to determine how we represent this investment in our accounts. d. Need agreement with NO about how Helen's salary is funded, including NO Project Management fees. e. BA app. The app is going to include the data entry for our Starlings and Lorikeets projects; will meet with Glen Ehmke to check on this, and how we will pay NO for this. <p>SM circulated list of donations for 2015, to be published in WABN.</p>	
<p>4.0 Correspondence In</p>	<p>4.1 Public Trustee – notification of bequest in the estate of Claire Mercer</p> <p>4.2 DPaW – Esperance and Recherche Nature Reserve management plan has been released</p> <p>4.3 Letter re Hooded Plovers from Tony France (for WABN)</p> <p>4.4 Gary Crawford on behalf of the Melville residents association re their ongoing concerns with the fencing and other issues at Troy Park, Alfred Cove.</p>	<p>4.4 MB to reply.</p>
<p>5.0 Correspondence Out</p>	<p>5.1 Wendy Macleod – information on making a bequest to BirdLife WA</p> <p>5.2 Thank-you letter to Graham Wooller</p> <p>5.3 Thank-you letter to Nic Dunlop</p> <p>5.4 Public Trustee – paperwork relating to Claire Mercer bequest</p> <p>5.5 Tony France – response to WABN letter re Hooded Plover surveys</p> <p>5.6 Rio Tinto thank-you letters</p>	

Issue/Topic	<i>Points of Discussion/Details (motions/decisions in italicised type)</i>	Action required and Time Frame
6.0 Committees	<p>6.1 Bird Guides – request from City of Cockburn, wanting to update their bird brochure JS noted the need for volunteers, particularly those who can use indesign software.</p> <p>6.2 Community Education – during March and April presentations made to 770 students (500 in Albany and 270 at two Earth Day Expos. Events were held in conjunction with Town of Cambridge and City of Cockburn and four events are coming up with the City of Swan. The winter classes to be held at the Eco Centre will feature ID workshops on raptors, “LBJs” and parrots.</p> <p>6.3 Research –</p> <p>6.4 Submissions & Advocacy –</p> <p>6.5 Country Branches – Brief discussion on how regularly Country Branches receive updates from the BWA Office.</p> <p>6.6 Shorebirds 2020 – MB and BG are leading an excursion to river guardians (Swan/Canning Rivers).</p> <p>6.7 Conservation Council of WA –</p> <p>6.8 O H & S – MB to get an update from TD, HB.</p> <p>6.9 Sales – minutes of April meeting tabled, see attached. Chair Lou Scampoli has resigned from the committee.</p> <p>6.10 Library –</p> <p>6.11 Excursions – MB suggested more excursions be targeted at new members. JS suggested contacting excursion leaders to be mindful of new members attending excursions, due to recent feedback from new members. SM suggested all excursions be opened to non-members (currently one weekend and one weekday excursion a month are open to the general public).</p> <p>6.12 Publications – following on from note in WA eNews, two emails with comments on WABN SM noted she received 3 responses.</p> <p>6.13 Hooded Plover –</p> <p>6.14 WGP –</p> <p>6.15 GWW Committee – minutes of April meeting tabled, see attached and update from MH on the Helena and Aurora Range campaign, email attached..</p>	<p>6.1 MB to contact Donna regarding possible volunteering with indesign skills.</p> <p>6.3 KN to email and ask for update regarding IBA monitoring. MB to talk to Golo RE IBAs.</p> <p>6.5 MB to ask AP how much information is forwarded onto Country Branch reps.</p> <p>6.9 MB to contact Lou for an update and feedback.</p> <p>6.11 KN to promote excursions on facebook as events, rather than posts.</p> <p>6.14 MB to contact workshop organisers for an update. 6.15 MB to contact Andy Scobie for an update on launch</p>

Issue/Topic	<i>Points of Discussion/Details (motions/decisions in italicised type)</i>	Action required and Time Frame
	<p>6.16 Office – email from Steve Easton at the WA Eco Centre – need to advise the BGPA if we will be exercising our option to extend the lease on Peregrine House for a further 2 years – email attached .</p> <p>6.17 Photogroup –</p> <p>6.19 Social Media – now have over 1,000 followers.</p> <p>6.20 Bird Observatories -</p>	
7.0 Projects	<p>7.1 Project Manager – Project manager's update and table identifying recommended project areas for future and outstanding funding, as well as key volunteer / designated intern projects, were circulated by MB shortly after the EC meeting.</p> <p>7.2 Forest Black-Cockatoo “Cockies in Crisis” Project – Tegan Douglas's next focus is coordinating the educational aspects of the project by liaising with Pinjarra Senior High School about integrating black-cockatoo conservation into their curriculum program.</p> <p>7.3 GCC 2016 – Adam Peck has been focused on collating, validating and entering Great Cocky Count data.</p> <p>7.4 Bitterns –</p> <p>7.5 GWW – Liz Fox has been finalising the GWW report. The launch date has been confirmed as Tuesday 31 May, at the University Club, UWA. HB also circulated a detailed Wheatbelt Surveys proposal for spending the \$25,000 donation which has been shared with Paul Sullivan to discuss further with the donor.</p> <p>7.6 Future funding – HB has provided fairly robust feedback on the latest proposed fundraising campaign copy for CBCs, which has been well-received by NO and is being revised. HB noted it is proving very beneficial to have those communication channels working well and HB has made plans to meet with Ralf from Andy's team while over in Melbourne to continue to share knowledge about the WA program and how the fundraising program operates.</p> <p>7.7 Representation on cockatoo recovery teams –</p> <p>7.8 IBA –</p> <p>7.9 Rottnest –</p>	7.1 MB to circulate HB's project manager update for May.
8.0 Other Business	<p>8.1 Bird stress caused by humans, e.g. from photography, bird banding – Keith and Mike KL suggests a review/enquiry of all practices that interfere with birds and may cause stress in all forms- for example, chumming and bird banding. This needs to be raised at National level at some stage. Discussion followed on the merits of bird banding for research purposes. KL noted there is a need to modify and update practices as technology improves (e.g. GPS trackers). Multiple bird bands in</p>	

Issue/Topic	<i>Points of Discussion/Details (motions/decisions in italicised type)</i>	Action required and Time Frame
	<p>particular are an issue, and it was noted that Paul Jansen removed all bird bands off Kakapo's due to adverse affects on movement and behaviour.</p> <p>KL also raised the issue of proper acknowledgments of photographers on the BL website. He noted the birdlife photography group and published materials are excellent with their acknowledgements, yet photographers are not properly acknowledged on the web site. MB will discuss in Melbourne.</p> <p>8.2 Web Site update from Frank – working with Richard Chyne, moving all the BWA files onto our birdswa.com.au domain (with iiNet); this includes WABN, Bird Guides, Bird Cards, EC documents, Sightings, Amytornis, Cape to Cape Group newsletters, CEC documents, Project documents etc. and then NO will add links to the new files. Expect that we will need to increase the web space we have (from 1GB to 3GB or 5GB); probably with iiNet and could cost \$200 per year - good news is that we can probably drop our birdswa.org.au domain with Hostaway, with a savings of about \$120 a year.</p> <p>8.3 KL noted the EBO photography course as a wait list of two years. KL has requested to hold two one-week courses instead of one to fill demand.</p>	<p>8.2 MB to contact David Bell regarding possible editorship of Amytornis.</p>
9.0 Business arising	9.1 Chair/Equipment/Office for General Meeting Monday 23 May 2016 - Chair Mike; Guest Speaker: GWW Committee will present the GWW video on the Helena and Aurora Range campaign.	
	Meeting closed 20:30. Next EC meeting Monday June 13.	

BirdLife Western Australia – Executive Committee Meeting

13th June 2016 at Peregrine House, Floreat – Final Minutes

Issue/Topic	Points of Discussion/Details (<i>motions/decisions in italicised type</i>)	Action required and Time Frame
Welcome and Attendance	<p>Meeting started 17:30.</p> <p>Attendance: Mike Bamford, Kathryn Napier, Paul Netscher, Frank O'Connor, Keith Lightbody, Jennifer Sumpton, Sandra Wallace, Blair Parsons (via skype)</p> <p>Apologies: Sue Mather, Mark Henryon, Bruce Greatwitch (guest speaker)</p> <p>Declaration of interest: MB (hired as consultant by City of Melville Council)</p>	
1.0 Confirmation of Previous Minutes	<p><i>Motion:</i> That the minutes from the May 2016 meeting be accepted.</p> <p><i>Moved:</i> Jennifer Sumpton; <i>Seconded:</i> Keith Lightbody. <i>Carried.</i></p>	
2.0 Business Arising – Action List	<p>2.1 Committee – vacancies, MB to circulate list of potential volunteers MB circulated letter. Suggestions added from several EC members via email. MB to include suggestions of available volunteer positions.</p> <p>2.2 Branches network forum – reports from Mike and Frank FOC noted much can be gained from attendance, and suggests a different EC or staff member to attend the 2017 network forum.</p> <p>KL circulated a copy of the 'Green Growth Scam' request for donations signed by Paul Sullivan. KL noted the inappropriate language used and lack of scientific content. MB noted Helen Bryant also raised her objections in her project managers update (circulated, refer to item 7). Any complaints received from supporters / members should be directed to Ralf and Andy at NO to handle.</p> <p>2.3 Fiona Blandford visit – MB to contact Fiona to discuss outcomes of meeting</p> <p>2.4 Serventy House proposal – MB noted lease renewed for Peregrine House for two years. MB noted existing pool of funds was originally raised to purchase accommodation, which is worth keeping in mind. FOC noted a portion of the funds have since been spent on projects or invested, and if accommodation is to be purchased, additional funds will need to be raised.</p> <p>2.5 Green Growth plan – submission is on WA website and link included in the last WA eNews</p> <p>2.6 Bruce Buchanan donation – suggestion from Sue for disposal of artwork is to arrange an "Event" e.g. launch of the 2016 GCC report; email with details circulated</p>	2.6 FOC to draft comment in eNews regarding exhibition.

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	<p>FOC suggested an exhibition of artworks (20-25 pieces donated), along with additional donations from members, or commission from members sales. A discussion ensued on possible exhibition spaces. SM suggested combining an exhibition or event with the launch of the GCC report.</p> <p>2.7 IBAs – KN to request update on IBA monitoring; MB to talk to Golo re IBAs Andrew Hobbs circulated article to be placed in WABN informing members on IBAs.</p> <p>2.8 Amytornis – MB to contact David Bell re possible editorship MB met with the editor of Australian Field Ornithology (AFO), who is happy to arrange past issues of Amytornis to be made available online. MB noted David Bell is more interested in raising profile of AFO in WA, then taking over editorship of Amytornis.</p>	<p>2.8 MB to write an article for WABN informing members of AFO.</p>
3.0 Treasurer's Report	<p><i>Motion: That the committee approve the accounts as presented to end of May 2016, attached.</i> <i>Moved: Kathryn Napier; Seconded: Jennifer Sumpton. Carried.</i></p> <p>3.1 \$165,000 term deposit maturing at the end of June - propose that this be invested long term with JB Were, and that the accounts be changed to make it a BAWA Inc investment. Email support from SM attached. KL suggested it may be prudent for a portion of earnings to sit in cash, considering the current economic climate. FOC noted JB Were can also organise term deposits. <i>Moved: Frank O'Connor; Seconded: Jennifer Sumpton; Carried.</i></p> <p>3.2 Invoice 1712. Refer to Frank's email – decision needed about the \$5,017 extra oncosts for Matt from 2015 FOC noted Tegan Douglas' component was paid last week. Due to late notification, all project funds have been expended for the GCC project. FOC will continue to contact NO for answers to queries.</p> <p>3.3 Office Manager's contract - Mike to look into this, but do we ask NO to change Annette's contract to be the same basis as Helen. FOC to contact Annette to discuss her preferences regarding contracts.</p>	<p>3.3 FOC to contact Annette.</p>
4.0 Correspondence In	<p>4.1 Ben Parkhurst, Bush Heritage – email re acknowledgement of contribution by BirdLife WA in the Bush Heritage annual report, email attached</p> <p>4.2 DPaW – Draft Albany Coast management plan released and open for comment, letter attached; forwarded to Anne Bondin and Brad Kneebone in Albany</p> <p>4.3 BGPA – confirmation of Peregrine House lease extension, attached</p> <p>4.4 Kaarakin Black Cockatoo Conservation Centre – Charity Gala sponsorship proposal, attached</p>	
5.0 Correspondence Out	<p>5.1 Melville Residents and Ratepayers Assocn – comments on swan nesting areas, Mike</p>	

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6.0 Committees	<p>6.1 Bird Guides – FOC noted \$5000 offered from State NRM for Birds in Gardens talks and bird guides. FOC to liaise with Helen Bryant to contact Pam. JS noted much of the content is out of date, and there's a critical need for volunteers to validate or update content.</p> <p>6.2 Community Education – minutes of June meeting attached. FOC noted events promoted through Facebook have received a great response.</p> <p>6.3 Research –</p> <p>6.4 Submissions & Advocacy – ongoing communication with Gary Crawford and the Melville Residents and Ratepayers Association with regard to Alfred Cove - Mike</p> <p>6.5 Country Branches – the Bunbury group have started a newsletter, 2nd issue has been circulated.</p> <p>6.6 Shorebirds 2020 –</p> <p>6.7 Conservation Council of WA –</p> <p>6.8 O H & S – Incident at GWW surveys near Credo involving Ed and Alyson Paull, car rolled over but everyone OK. Incident form has been completed and forwarded to national office and Helen Mather.</p> <p>6.9 Sales – minutes of April meeting previously circulated. The Sales Committee would like Susan Tingay to receive an honorary membership rather than just a complimentary 1 year membership; seeking permission to run a 2nd hand book sale at the October general meeting; would also like to add a Forest Red-tailed Black Cockatoo badge, are funds available? Email discussion about name change to Sales and Events. New chairperson. MB spoke to NO regarding honorary memberships, who advised BWA can pay for a membership at a discounted rate. FOC suggested a nomination for a BirdLife Distinguished Service Award, and noted that recognition for her efforts is important. FOC noted possible funding for RTBC pins from project funds. The EC noted a need to restructure way events are run, with committees developed To run specific events as the need arises. The Sales and Events Committee is having a naming change back to Sales Committee. FOC noted the need to develop a committee for National Bird Week, to coordinate the contact of various Friends groups to run bird walks.</p> <p>6.10 Library –</p> <p>6.11 Excursions –</p> <p>6.12 Publications – Amytornis – process to move it into AFO. See item 2.8.</p> <p>6.13 Hooded Plover –</p>	<p>6.9 KN to ask Annette for BDSA to be put on the agenda for October 2016. SW to circulate details of costs for RTBC pins. KN to ask Annette for National Bird Week Events committee needed to be put the agenda for July.</p>

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	<p>6.14 WGP – MB to contact workshop organisers for an update. MB to circulate response received.</p> <p>6.15 GWW Committee – minutes of May meeting attached, Mark Henryon has also advised that the Helena and Aurora Range campaign is picking up momentum; hopeful of letters to local members of parliament being generated as a result of the May BirdLife WA general meeting presentation. Launch of GWW report - Mike MB noted the launch was well received.</p> <p>6.16 Office – brief report attached .</p> <p>6.17 Photogroup – SW noted a small charge to print photos for members has been a popular option, which also raises a small amount of funds to cover other photogroup costs. BP raised the suggestion of a collaboration with Greening Australia, for the photogroup to photograph birds in revegetation to highlight the importance of this work. This was well received by other EC members, with SW suggesting the collaboration be a subject for a future photogroup competition.</p> <p>6.19 Social Media – KN noted the suggestion of promoting BWA excursions as Facebook events has been successful in promoting interest online.</p> <p>6.20 Bird Observatories -</p>	<p>6.17 BP to send comments through to EC.</p>
7.0 Projects	<p>7.1 Project Manager – brief report from Sue attached. Project Managers update, Future Funding Concepts and Birds of the Wheatbelt documents circulated by Helen Bryant. MB to discuss meeting with Helen prior to EC meetings.</p> <p>Motion from Sue Mather: That Holmes a Court funds be used to employ Helen Bryant for an extra day/week, specifically to work on the cockatoo advocacy initiative that is arising from the Green Growth Plan. This would free her up to work more on grant submissions and exploring the options for corporate funding. It needs to be kept in mind that we do not have funds, at this stage, for the 2017 GCC and Tegan's funding has to be acquitted by June 2017. <i>Moved: Keith Lightbody; Seconded: Kathryn Napier; Carried.</i></p> <p>7.2 Forest Black-Cockatoo “Cockies in Crisis” Project – FOC noted invoice to be sent to Lotteries. The EC requests an update from Tegan Douglas at the next EC meeting, if she is available.</p> <p>7.3 GCC 2016 – Data collation and analysis is ongoing.</p> <p>7.4 Bitterns – quote attached for printing of the 2017 calendar; decision needed on the number of calendars to print FOC noted decision has been made. Request for additional song metres to be discussed with Helen Bryant and FOC.</p> <p>7.5 GWW –</p>	

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	<p>Report launched. Wheatbelt Surveys proposal (circulated) for spending the \$25,000 donation has been shared with Paul Sullivan for discussion with the donor.</p> <p>7.6 Future funding – Refer to document circulated by Helen.</p> <p>7.7 Representation on cockatoo recovery teams – REMOVE FROM AGENDA.</p> <p>7.8 IBA –</p> <p>7.9 Rottnest – SM noted funding request for bush bird surveys to be resubmitted.</p>	
8.0 Other Business	<p>8.1 Rio Tinto – advice from Mark that the Dampier and Port Hedland Rio Tinto events will go ahead this year; no details as yet MB noted this is very pleasing news.</p> <p>8.2 Web Site update – see email attached from Frank, proposal that increase web site storage space at iiNet to 10GB (from the current 1GB), and discontinue birdswa.org.au domain and storage with HostAway. Email support from SM attached. Thanks from the EC to FOC and Richard for their work on the website. The EC agreed to continue reserving the domain name of birdswa.org.au, without hosting if possible.</p> <p>8.3 Volunteer Hours - Should BWA record volunteer hours? – Frank MB noted this detail can assist in strengthening grant applications.</p> <p>8.4 birdsyoulove.org.au/actnow and #Vote4Birds - that we promote this through the BWA eNews and at the June monthly meeting, etc. – Frank</p> <p>8.5 Twitchathon - That we ask Stewart Ford / Wes Bancroft to discuss this with Tim Dolby – Frank MB noted a push from NO for a National twitchathon and fundraising.</p> <p>8.6 National Bird Week - What should BWA promote for this event (last full week of October) – Frank Coordination of bird walks with Friends groups in various communities.</p> <p>8.7 Email re WA Seabird Rescue fundraising - Sandra SW noted fundraising for purchase of a capture gun.</p> <p>8.8 Perth airport report. KL gave an update. Wood duck strikes have recently increased, with Kestral strikes making up the majority of strikes. KL noted cockatubes are not to be put up near Perth airport due to increased risk of cockatoo strikes.</p> <p>8.9 Corella talk on tv- showed photos of native Corellas, but referred to them as non-native.</p> <p>8.10 Letter from Underwood Ave- MB provided feedback that the letter needed more of a focus on the need for biodiversity in urban areas.</p>	<p>8.2 FOC to liaise with Jen Sutfin regarding domain name.</p> <p>8.3 FOC to circulate previous spreadsheet used to collect details on volunteer hours and to liaise with Annette.</p>

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	JS queried can we work together with smaller local groups like this. KL noted MB can provide some text to be included.	
9.0 Business arising	9.1 Chair/Equipment/Office for General Meeting Monday 27 June 2016 - Chair Mike; Guest Speaker: Frank O'Connor from BWA will discuss the bird families of the world, and his goal to see a member of each family.	
	Meeting closed 20:30. Next EC meeting Monday, July 11 2016.	