BirdLife WA

Meeting of the Executive Committee, 12th January 2015, Peregrine House, Floreat

AGENDA		FINAL MINUTES	
	Issue/Topic	**Points of Discussion/Details (motions/decisions in italicised type)**	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 1730hrs. **Attendance:** Graham Wooller, Marion Massam, Nic Dunlop, Mark Henryon, Lorraine Marshall, Sandra Wallace, Kathryn Napier. **Apologies:** Matthew Pudovskis, Frank O'Connor, Wayne Merritt.	
1	**Declaration of Interest**	-	
2	**Confirmation of Previous minutes**	*Motion: That the minutes from the December 2014 meeting be accepted.* *Nominated: Lorraine Marshall; Seconded: Graham Wooller. Carried.*	
3	**Business Arising – Action List**	**3.1 Member survey** – Helen and Annette working with volunteers on pilot trial of 20 members; copy of telephone script and data stratification proposal developed by Helen attached. It was decided to continue with the telephone surveys. The script and data stratification proposal were also approved. **3.2 Policy document on control of pest birds** – Nic – to be done when Nic's field commitments slow down. **3.3 Exec Committee members for 2015 and AGM**, including general meeting coordinator - to date nominations received from Frank (for treasurer), Nic, Sue Mather (cockatoo projects), Kathryn Napier (secretary), Paul Netscher (new office volunteer), Mark Henryon, Sandra Wallace. **3.4 Serventy House working group** – Lotterywest grant approved – Graham. Balance of required funds for consultancy to come from the participating groups. Aim is to be in the position of applying for funds for the building towards the end of the year. Accommodation arrangements will also need to be made for BirdLife while the new building is constructed on the Peregrine House site. **3.5 Media Storehouse proposal** – Frank and Sandra. **3.6 Social media coverage update** – Kathryn – meeting before Christmas and set up of a Facebook page for BirdLife WA. Publishing guidelines are to be developed before the page is published – it will be important that these are adhered to. The amount of time being spent to administer the page will be monitored. There was discussion about the basis of the page being events, calls for volunteers etc.	**3.1** Lorraine to respond to Annette indicating to go ahead with further surveys and to thank those volunteers who have done the surveys. **3.3** Lorraine to ask Annette to reminder all BirdLife committees to send a short paragraph-long annual report to her, so that Nic can write a report for the AGM. **3.5** Sandra to follow up with Frank. **3.7** Marion to draft a letter with specific details for Nic to sign **3.8 and 3.9** Lorraine to contact Wayne about this. **3.11** Frank to confirm the appropriate quantum and Nic to advise the CEO of BirdLife. 3.12 Lorraine to send email of Exec endorsement and thanks to Sue

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		3.7 Perth Airport Bird and Animal Hazard Management Advisory Committee – letter re sitting fee – Nic **3.8 Tony Rouphhael email re Wandoo NP** – Wayne Merritt – no action on this. **3.9 Yellagonga Integrated Catchment Management Plan** – Wayne Merritt – no action on this. **3.10 Mallefowl monitoring at EBO** – Wayne and Frank – no action on this. **3.11 Office Manager pay rise** – response from National Office – Nic. The committee discussed paying Annette for an additional three hours per fortnight in recognition of the extra hours she regularly contributes without payment *Motion: That the committee instruct the NO to formally add 3 hrs per fortnight to the manager's contract.* *Nominated: Lorraine Marshall; Seconded: Marion Massam. Carried.* **3.12 General Meeting Co-ordinator for next year** – Sue Mather has agreed to fill this position.	
4	**Treasurer's Report**	*Motion: That the committee approve the accounts as distributed to the end of December 2014.* *Nominated: Mark Henryon; Seconded: Sandra Wallace. Carried.* The Treasurer advises that the stocktake has been done, the 2015 budget is being developed and the end of year tasks are all under control. Discussion has resumed with National Office re the storage of the BirdLife WA MYOB data file on their server for them to access.	
5	**Correspondence In**	**5.1 Response from Malcolm Heasman, Shire President Esperance re GWW letter** – attached. **5.2 Response from Minister Jacob re GWW letter** – attached.	
6	**Correspondence Out**	**6.1 Email to Jordan Holzman declining fundraising offer** **6.2 Letter to Minister Greg Hunt re Mangles Bay Marina approval** **6.3 Letter to Esperance Shire President re proposed land clearance in GWW** (copies also sent to CEOs of Esperance and Ravensthorpe shires, councillors of Esperance and Ravensthorpe shires, Ministers for Environment and Agriculture and the EPA; an open letter was also published in the Esperance community newspaper – copy of letter attached.	
7.1	**Bird Guides**	-	
7.2	**Community Education**	Minutes tabled.	
7.3	**Research**	Wader surveys for Dampier Salt – reports tabled by Sue Abbotts.	
7.4	**Submissions & Advocacy**	**GWW Clearing proposal/campaign.** The Esperance Shire President has accepted BirdLife WA's pre-emptive letter as a submission, so no further action is required until further information has been made publicly available. **WA Biosecurity Strategy.** Consideration to be given to conducting a pest	

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		bird forum.	
7.5	**Country Branches**	There will be a country branches session at the Festival of the Birds in March. Enquiries being made to fund the attendance of distant country branch representatives.	
7.6	**Shorebirds 2020**	Albany ID workshop 19-21 January being organised by GreenSkills and BirdLife WA.	
7.7	**Conservation Council of WA**	December bulletin distributed by Graham.	
7.8	**O H & S**	Draft emergency plan circulated, main focus being bushfire emergencies, Helen Mather recommends periodic evacuation drills and advice in WABN or eNews re potential office closure in event of extreme or catastrophic fire danger ratings. The EC noted the finalised version.	
7.9	**Sales**	Stocktake completed. About 2500 items less than this time last year.	
7.10	**Library**	-	
7.11	**Excursions**	The public walks for this quarter have been advertised in the DPaW Bushland News newsletter.	
7.12	**Publications**	-	
7.13	**Hooded Plover**	-	
7.14	**Western Ground Parrot**	-	
7.15	**GWW Committee**	Minutes tabled.	
7.16	**Photogroup**	-	
7.17	**Office**	Front desk computer quote; payment for database upgrade – see attached report. The committee accepted Annette's proposal to transfer the computers within the office. *Motion: That the committee approve an honorarium of $200 for Urs Steiner for the time he has put in upgrading the database.* *Nominated: Lorraine Marshall; Seconded: Graham Wooller. Carried.* *Motion: That the committee approve the purchase of a new computer at a cost of $1664.* *Nominated: Sandra Wallace; Seconded: Marion Massam. Carried.*	
7.18	**Events**	South Coast Festival of the Birds – March 2015 (23-29) – Nic Dunlop and Sandra Wallace from the EC will be attending. Other members of the committee are also considering attending. ArtGeo Exhibition in Bunbury (May/June 2015) and National Bird Week (Oct 2015).	

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	Issue/Topic	**Points of Discussion/Details (motions/decisions in italicised type)**	**Action required and Time Frame**
8	**Projects**	**8.1 Black-Cockatoo Project Officer**. **8.2 GCC 2015**. **8.3 Bitterns**. **8.4 GWW** – see above. **8.5 Future funding**. **8.6 Representation on cockatoo recovery teams**. **8.7 IBA**. **8.8 Rottnest** – Shorebird 2020 count 7 & 8 February.	
9	**Other business**	**9.1 Minister visit on 19th January for Lotterywest cheque presentation**, 1.30pm at Perry House. It was agreed that live birds would be a useful addition to the proceedings and that a donation up to $200 could be made to Kaarakin **9.2 Award nominations** – WA Volunteers of the year, national service award. EC to consider suitable nominations. **9.3 Australian Ornithological Conference, Adelaide Dec 2015** – email from Sue Mather re student sponsorship attached. *Motion: That the committee approve the allocation of $1000 to sponsor students to attend the AOC.* *Nominated: Lorraine Marshall; Seconded: Marion Massam. Carried.* **9.4 Emails from Wayne Monks** – attached. **9.5 Items for Channel 7 news** – Mark. There was extensive discussion of this item and several suggestions were made. **9.6 BirdLife WA** – Mark. A discussion took place on the future role of the Branch as part of a national organization including conservation initiatives,advocacy,excursions etc.Future consideration would be given to the possibility of providing guidance to members about entering private and public land to observe birds. In recognition of the growing workload on the Branch Chair it was agreed that an 'Honorarium' should be paid to the Chair in future,the exact amount to be discussed further.	**9.1** Lorraine to investigate and progress with Jess and Sue Mather **9.4** Graham to draft a response for Nic regarding EC decision-making documentation, referencing the branch rules, and that a submission has been made on the Esperance clearning matter. **9.4** Nic to respond to the email about the Wilderness Society event – so long as BirdLife has a presence at the event, the BirdLife logo can be added.
10	**Chair/Equipment /Office for meetings.**	**Chair/Equipment/Office for General Meeting:** Monday 19 January 2015, Lorraine to Chair. Graham to open up. **Guest Speaker:** Sue Abbotts, Birds of Macquarie Island. **Next Committee Meeting:** Monday February 16th at 5:30pm.	
		Meeting closed 2035 hrs.	

BirdLife WA

Meeting of the Executive Committee, 9th February 2015, Peregrine House, Floreat

AGENDA		FINAL MINUTES	
	Issue/Topic	**Points of Discussion/Details (motions/decisions in italicised type)**	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 1730hrs. **Attendance:** Graham Wooller, Marion Massam, Nic Dunlop, Lorraine Marshall, Sandra Wallace, Wayne Merritt, Matthew Pudovskis. **Apologies:** Kathryn Napier, Mark Henryon, Frank O'Connor. (Mike Bamford attended as a visitor.)	
1	**Declaration of Interest**	-	
2	**Confirmation of Previous minutes**	***Motion**: That the minutes from the January 2015 meeting be accepted.* ***Nominated: Lorraine Marshall; Seconded: Sandra Wallace. Carried.***	
3	**Business Arising - Action List**	**3.1 Member survey** – slow progress as Lesley has had to return to school commitments but she and Ray Flanagan are working together. **3.2 Policy document on control of pest birds** – Nic – to be done when Nic's field commitments slow down. **3.3 Exec Committee members for 2015 and AGM** - to date 12 nominations received from Mike Bamford (Chair), Nic Dunlop and Sue Mather (Vice Chairs, as previous two Chairs), Frank (treasurer), Kathryn Napier (secretary), Matthew Pudovskis, Paul Netscher (new office volunteer), Mark Henryon, Sandra Wallace, Graham Wooller, Vicky Bilney, Wayne Monks. **3.4 Serventy House working group** – initial questions for steering group circulated - Graham. **3.5 Media Storehouse proposal** – Frank and Sandra. No further action to be taken. **3.6 Photogroup and Events Committee Terms of Reference** – Sandra and Lorraine. TOR template to be completed and forwarded to the Chair, who will then circulate to the EC for sign-off at the next meeting. NB. The Great Western Woodlands Committee also needs to have its TOR signed off by the EC. ***Motion**: That the committee approve the terms of reference for the BWA Photogroup.* ***Nominated: Sandra Wallace; Seconded: Lorraine Marshall. Carried.*** **3.7 Perth Airport Bird and Animal Hazard Management Advisory Committee** – letter re sitting fee – Marion. **3.8 Tony Rouphhael email re Wandoo NP** – Wayne Merritt – no action on this. **3.9 Yellagonga Integrated Catchment Management Plan** – Wayne Merritt made a submission as a member of BirdLife and has nominated as a panelist on the residents' committee. **3.10 Mallefowl monitoring at EBO** – Wayne and Frank – Nic has spoken to Susanne Denning about this.	**3.6** Next EC in March to request TOR, in the required format, from the GWW and Events Committees. **3.7** Marion to draft a letter with specific details for Nic to sign. **3.12** Nic will send a further email to Wayne Monks in response to a number of emails.

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		3.11 Nominations for Volunteers of the Year – Graham. ***Motion**: That the committee approve Graham's three suggestions for this award.* ***Nominated**:Wayne Merritt; Seconded: Lorraine Marshall. Carried.* **3.12 Response to Wayne Monks' emails re EC decision making and Esperance land clearing – Graham and Nic.** A response was sent re Esperance land clearing. There's not enough information about Helms block and its relationship to black-cockatoos to engage on the issue at this stage. **3.13 LotteryWest cheque presentation – Lorraine.** The event went well and was well-covered in both print and radio media.	
4	**Treasurer's Report**	***Motion**: That the committee approve the accounts as distributed to the end of January 2015.* ***Nominated: Graham Wooller; Seconded: Sandra Wallace. Carried.*** Mike Bamford and Sue Mather agreed to become signatories after 23rd Feb. ***Motion: That the committee confirm the signatories at the next meeting.*** ***Nominated: Marion Massam; Seconded: Wayne Merritt. Carried.***	Graham to update the book-keeper on current signatories.
5	**Correspondence In**	**5.1 Josan Moss resignation** – the Country Liaison officer position is currently vacant. **5.2 Update from Sue Kalab** – re exhibition. ***Motion**: That the committee approve the donation of $1000 for Sue Kalab's art exhibition.* ***Nominated: Lorraine Marshall; Seconded: Wayne Merritt. Carried.*** **5.3 Email from Martin Ralph advising his departure from the Strategic Assessment of Peel-Perth project.**	
6	**Correspondence Out**	**6.1 Thank you letter and donation to Karrakin for LotteryWest presentation.** **6.2 Thank-you letter to Minister Jacob for Lotterywest presentation.**	
7.1	**Bird Guides**	-	
7.2	**Community Education**	No January meeting but bookings already coming in including a program of 2 walks and 2 presentations for City of Swan (donation of $1200 for doing so) and interest from Cities of Subiaco and Stirling to work with them this year. ***The committee approved the use of the grant money for the purchase of the laptop and data projector for Matt's use.*** There was a proposal for the next committee to seek submissions from all subcommittees on their expenditure for the year so that the EC can prioritise expenditure.	
7.3	**Research**	-	
7.4	**Submissions & Advocacy**	Email from Errol Harwood re Helms Forest attached; updated tasks and milestones for the Strategic Assessment of Peel-Perth project received, attached.	

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7.5	**Country Branches**	See above.	
7.6	**Shorebirds 2020**	Many birds seen during recent counts.	
7.7	**Conservation Council of WA**		
7.8	**O H & S**	-	
7.9	**Sales**	-	
7.10	**Library**	-	
7.11	**Excursions**	-	
7.12	**Publications**	-	
7.13	**Hooded Plover**	Email from NO re response to a national mail out and Sue's response to Paul Sullivan, attached.	
7.14	**Western Ground Parrot**	-	
7.15	**GWW Committee**	Minutes tabled.	
7.16	**Photogroup**	See above.	
7.17	**Office**	Database payment, new computer and computer training, 25 year members.	
7.18	**Events**	Update from Sue Kalab, Bunbury art exhibition, hard copy in exec pigeon hole – see above – to be run by Sue Kalab. Tim Low set to speak at the Festival of the Birds in March – to be run by Greenskills. Bird Week - 19th October onwards – to be run by BirdLife WA. Bungalbin Festival – Eastern Goldfields/Esperance – late September – to be run by Wilderness Society.	
7.19	**Social Media**	Admin and public Facebook protocols are attached. I am seeking formal approval from the EC for the 'admin' and 'public' posting guidelines, so that we may go ahead and publish the Facebook page. Could the EC please make notes of any changes, if required, and send them to Kathryn. I am happy to communicate with EC members via email if they have any queries, as I won't be able to make this month's meeting. Kathryn. ***Motion**: That the committee approve the admin and public posting guidelines for the BWA Facebook page, with an amendment that the EC has the ultimate discretion over content.* ***Nominated: Nic Dunlop; Seconded: Lorraine Marshall. Carried**.*	Matthew will email some additional comments to Kathryn.

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8	**Projects**	**See summary from Sue Mather, attached.** **8.1 Black-Cockatoo Project Officer**. **8.2 GCC 2015**. **8.3 Bitterns**. **8.4 GWW** – funding provision proposal circulated by Frank, email attached and support from Kathryn **-** see above. **8.5 Future funding**. **8.6 Representation on cockatoo recovery teams**. **8.7 IBA**. **8.8 Rottnest** – count just concluded.	
9	**Other business**	**9.1 2015 National branch network forum and AGM – 21-23 May.** ***Motion**: That the committee approve the sending of two representatives – traditionally the Chair and the Treasurer.* ***Nominated**: **Lorraine Marshall**; **Seconded**: **Graham Wooller**. **Carried**.* **9.2 2015 AOC -** Kathryn has circulated the sponsorship application to Ornithological Researchers at UWA, ECU, MU, CU (at Sue Mathers request). KN is also working on contacting science departments at these universities so they may forward the application on to entire departments. I am also in contact with Sue Mather to decide if we publish the sponsorship on the JASON website (a postgraduate scholarship database for Australia). **9.3 Swan-Canning Recovery program -** email from Sue Mather, possible recommendation of Charles Merriam. **9.4 25 Year Members** – included in Office Manager's report. **9.5 Honorarium for the BWA Chair**. ***Motion**: That the committee ask the Treasurer to approach National Office about the payment of a lump-sum honorarium.* ***Nominated**:**Lorraine Marshall**; **Seconded**: **Graham Wooller**. **Carried**.* **9.6 Pest Bird Management in WA** – Wayne Merritt alerted the committee to the detection of European Blackbirds and Eurasian Tree Sparrows in the south-west – these are declared pest species not established in the wild in Western Australia due to the past efforts of the WA Government and the community. Apparently the relevant government departments now have a reduced capacity to prevent the establishment of these species and the further spread of European Starlings within the State. This is of great concern to BirdLife WA as these species would likely have significant impacts on native bird populations and once well-established would not be able to be eradicated.	**9.1** Graham to update Mike with all relevant dates for the year. **9.2** Lorraine to ask Annette to formally contact Charles regarding this. **9.5** Frank to approach National Office about an honorarium for the chair. Nic and Frank to also follow up on the payment for Annette.
10	**Chair/Equipment /Office for meetings.**	**Chair/Equipment/Office for Annual General Meeting:** Monday 23 February 2015, Nic to Chair. Graham to open up. **Guest Speaker:** Allan Burbidge, Recent developments in the conservation of threatened species in south-west Australia. **Next Committee Meeting:** Monday March 9th at 5:30pm.	
		Meeting closed 2030 hrs.	

BirdLife WA

Meeting of the Executive Committee, 9th March 2015, Peregrine House, Floreat

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	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 1730hrs. **Attendance:** Mike Bamford, Graham Wooller, Nic Dunlop, Sandra Wallace, Matthew Pudovskis, Sue Mather, Kathryn Napier, Paul Netscher **Via skype:** Mark Henryon, Vicky Bilney **Apologies:** Frank O'Connor	
1	**Confirmation of Previous minutes**	***Motion:*** *That the minutes from the February 2015 meeting be accepted.* ***Nominated: Nic Dunlop; Seconded: Sandra Wallace. Carried.***	
2.0	**Business Arising – Action List**	**2.1 Member survey** – **Lesley Macauley and Ray Flanagan making progress with phone calls, data being entered for Helen Bryant to do analysis of responses.** Nic Dunlop gave background of surveys—poor response through WABN and the online survey. Volunteers are calling to increase the sample size. **2.2 2015 Network forum and AGM – 21 – 23 May – information circulated, Frank and Mike to attend.** BWA to cover Frank O'Connor's attendance expenses. Sue Mather suggested Mike Bamford book a separate meeting with Paul O'Sullivan. **2.3 Serventy House working group – meeting with Fratelle, BirdLife WA requirements have been provided – Graham.** Serventy House Report produced by FO'C. **2.4 AOC 2015 – student sponsorship advertised on conference and BirdLife website as well as direct to universities.** SM noted the conference date has been finalised and differs from the original dates. **2.5 GWW and Events Committee TOR – GWW draft document attached.** TOR discussed at item 6.15. **2.6 Perth Airport Bird and Animal Hazard Management Advisory Committee – letter re sitting fee – Nic.** Marion Massam drafted a letter, sent to but not yet edited by ND. MB highlights importance of networking, increasing profile of BWA, and reputation of the committee. GW offered to sit on committee. **2.7 Chair Honorarium – emails circulated.** Although the Chair is encouraged to seek reimbursement for travel costs and expenses such as phone bills, past Chairs have rarely done so. Discussion on the recognition of the increased workload of the Chair's position, and the importance of increasing membership. SM noted there is a precedent for a chair to receive an honorarium. Amount to be discussed by EC. **2.8 Pest Bird Management in WA – draft submission from Mike and Marion in conjunction with Sam Vine.** It was noted that pest native birds are also an issue, not just introduced species, though quarantine and biosecurity efforts are concentrating on introduced species. ND commented education is important for success of submission, and this submission would be a good example to build a campaign structure around. MB suggested a BL press release to start proceedings. ND emphasised the importance of long term planning of campaign. GW showed examples of a national BL myna campaign as an example. MB suggested advocacy sub committee, though ND suggested EC control rather than a sub committee and a one day workshop.	**2.3 MB to send FO'Cs report.** **2.4 KN to amend dates and resend sponsorship application form.** **2.6 ND to send draft to MB.** **2.7 FO'C to flesh out logistics of Chair honorarium at NO meeting (e.g. tax implications)**
3.0	**Treasurer's**	**3.1 Treasurer's Report – Frank O'Connor.** ***Motion:*** *That the committee approve*	

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	Report	*the accounts as presented to end of February 2015.* ***Moved: Graham Wooller; Seconded: Kathryn Napier. Carried.*** **3.2 Provision for maximum $1500 to contribute to South Coast Festival.** Basil suggested use of funds to meet Tim Low's expenses, approval from EC met over email. Invoice from Basil to come after the festival. Some cost recovery with non-members to be charged $15 for attendance at March general meeting (Tim Low to present). **3.3 Sue Kaleb has not received funds from BWA-** BWA have offered to pay for the venue hire, but need an invoice. **3.4 2015 Budget – email and spreadsheet attached.** ***Motion:*** *The 2015 budget to be accepted.* ***Moved: Mike Bamford. Seconded: Graham Wooller. Carried.***	**3.3 Contact SK to receive the invoice for venue hire, which BWA will then pay.** **3.4 Budget to be sent to NO by June (FO'C back in April).**
4.0	**Correspondence In**	**4.1 Request for article for Swan River Trust magazine – Mike.** MB sent off on weekend, with input from Pam Agar. Noted that the article will be good publicity for BL. **4.2 Invitation from Swan Estuary Reserves Action Group, osprey platform at Pelican Point.** SM representing BWA, noted good rehabilitation of PP by SERAG, and the opportunity for BWA to contribute to management- e.g. a boardwalk on the beach to decrease disturbance. **4.3 Email from member re item in WA eNews of 27 February – concerned about support of Helms Forest protest – attached.** See general advocacy discussion. **4.4. Spit at Point Walter-** Kim Onton and MB attended meeting in February, with Swan River Trust, City of Melville, and DPaW. Black swans and oyster catchers attempting to breed - good site for water birds. MB showed decline in most waterbird species – signage to go up explaining protection. BWA to provide information to go on signs, with the BL logo attached.	
5.0	**Correspondence Out**	**5.1 Thank-you letters to Rio Tinto –** Annette has produced letters to Pannawonica and Dampier Salt.	**5.1 MB to sign letters (a copy of WABN to be sent also).**
6.0	**Committees**	**6.1 Bird Guides – 2015 Committee members listed in attached spreadsheet.** SM noted the Kojonup bird guide is ready to go, with Kununurra and Wyndham in negotiation. **6.2 Community Education – Minutes of February meeting attached along with 2015 committee members.** **6.3 Research – letter regarding databases attached; 2015 Committee members listed in attached spreadsheet.** Discussion on the development of a uniform proforma to be used by all projects, with a metadata process (e.g. core fields, description of how data was collected). ND described the process for future projects- new projects to be sent to the RC for assessment and to decide how data will be managed and backed up. **6.4 Submissions & Advocacy – request from member Veronica Pidgeon – would like BirdLife WA to approach Shire of Mundaring re the need for education signs or similar about feeding birds at Helena Valley Lakeside Estate.** A discussion on the need to meet requests such as this from members, but without	**6.4 MB to speak to Annette Parks- AP to obtain more information from VP.**

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	repeat effort- there is a need to develop a standard submission form template (e.g. similar to Carnaby's form), and to encourage and support members to campaign on local issues. Suggestions from SW to provide images of birds with angel wing, and from Vicky Bilney to send the link to the DPaW website http://www.dpaw.wa.gov.au/plants-and-animals/animals/living-with-wildlife/90-why-you-should-not-feed-wild-animalsFYI. EC needs to pursue this issue with Veronica Pigeon to obtain more information, and support VP with a few words to support her stance so she may contact the shire.	
	6.4 General advocacy- ND gave background: NO have defined several campaign areas. IBAs, shorebirds, etc. It is important for the EC to manage expectations from members; complaints about perceived lack of action in regard to ground parrots, western rosellas, etc. Not all members support certain issues- e.g. Helms Forest email received. A discussion on the general advocacy vision of BLWA and the relevance of the strategic plan revealed that advocacy is not very well organised or structured, with this issue highlighted at the AGM. Future operational plan to address advocacy issues was discussed: ND suggested a one day EC forum that is open to members, who want to highlight conservation issues- a planning exercise to decide what issues to support and resources to commit, and develop an explicit advocacy plan for the year, which will be reviewed every 12 months. MB has spoken to NO for guidance on running and developing approaches to advocacy. NO will contact MB with what they can offer.	**6.4 General advocacy: MB to contact Sam Vine to see if NO are interested in contributing to the advocacy forum (invite conservation office from NO?). EC to decide on date, and a rough format by the end of the month. Notice to be given in enews, general meeting, etc.**
	6.4 Email from Wayne Monks- issues were discussed broadly, with the plan to progress as per the operational plan detailed above.	
	6.5 Country Branches – new Country Branch Liaison Officer needed. Tony suggested EC meetings be held in the region, but this is not practical. There will be a country branches meeting at festival in Albany- ND has contacted members- not a great response, with one member from the mid west attending. VB is attending as rural representative. Country branches workshop to be held in Perth, rolled in with 2020 shorebirds workshop- September/Oct 2015. Communicate with Kim Onton to continue with Shorebirds workshop.	**6.5 MB to thank KO for work on workshop and encourage to continue.**
	6.6 Shorebirds 2020 –	
	6.7 Conservation Council of WA – Community Eco Action month in May – response from Graham circulated	
	6.8 OH & S – nil report; Helen Mather still OH&S rep	
	6.9 Sales – 2015 Committee members listed in attached spreadsheet, currently has no EC representation with the retirement of Lorraine Marshall	
	6.10 Library –	
	6.11 Excursions – 2015 Committee members listed in attached spreadsheet, currently has no EC representation with the retirement of Wayne Merritt; Sue Abbotts happy to liaise with the EC	
	6.12 Publications – March WABN	**6.12 AP to please add WA and NO E-news cut off dates to meeting calendar and circulate to EC.**
	6.13 Hooded Plover – survey reports coming in	
	6.14 WGP –	

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		6.15 GWW Committee – Minutes of February meeting attached along with 2015 committee members. MB to attend this month's GWW meeting. With the cessation of funding to the project approaching in May, the potential disbanding of the GWW committee was discussed, but importance of the project recognised. It was suggested that the GWW committee may need to be streamlined to organise logistics for future surveys. The EC is to play a stronger role in the support of the GWW committee (e.g. funding opportunities). The TOR not finalised; MB to discuss with GWW committee. Liz Fox is to apply for BOCA funding. **6.16 Office – training for office volunteers; office closure March 27th** **6.17 Photogroup – Sandra** ***Motion:*** *$150 be allocated for the photogroup to print photos for Albany*. ***Nominated: GW; Seconded: MB. Carried.*** **6.18 Events - 2015 Committee members listed in attached spreadsheet, Chair is vacant. 2015 Committee members listed in attached spreadsheet, Chair is vacant.** EC is taking responsibility for 4 events already on the table. ND is continuing to liaise with events sub committee members. ND discussed plans and the schedule for Albany. SM is to coordinate with Tegan Douglas for Tim Lows plans. **6.19 Social Media – updated Facebook admin guidelines attached.** KN gave a brief update- over 300 'likes' in the first 2 weeks, with positive feedback received. Paul Netscher highlighted the need for strict guidelines to ensure discussion on Facebook do not get out of control. Requested changes to allow posts on general advocacy issues not directly supported by BLWA were not approved as the EC did not find them to be appropriate. **6.20 Bird Observatories -** SM noted that the Broome Observatory was not well promoted with visitors so could be seen as a lost opportunity. The responsibility for this lies with the BBO committee and suggestion was that this committee could be supplemented by regular seasonal residents. **6.21 General Committee comments.** Copies of minutes from all committees to come to EC. AP has contacted committees to obtain a list of members, All committees to elect new office bearers, and notify EC of members. Finance committee it required by addendum.	**6.18 Email to existing Events committee members to convey EC is keen to work with them to progress events.** **6.19 KN to arrange representatives form country branches to be invited to become Facebook admins.** **6.20 SM and MB to discuss field trips, etc.** **6.21 Confirm existing committees and members**
7.0	**Projects**	**7.1 Forest Black-Cockatoo "Cockies in Crisis" Project – update re project officer recruitment.** SM gave an update on the recruitment of the project officer- Murdoch University require a position description from NO. **7.2 GCC 2015 – Matt's workshops underway. Request from DPaW regarding data sharing of roost locations through NatureMap website – email circulated.** SM proposes meeting at Peel Harvey Catchment council in May- shorebird input by SM proposed, Cockies input by Matt. SM also suggested that project management of 1 day a week is required at the branch. **7.3 Bitterns – 2016 calendar, email from Robyn Pickering re size and numbers - Sandra** **7.4 GWW –** **7.5 Future funding – Meeting with Andy Scobie re fundraising – Mike.** MB reported on negotiations with Lotterywest RE grant schemes for BirdLife. **7.6 Representation on cockatoo recovery teams –** SM and Matt went to meeting.	**7.1 SM to progress with NO and email Lotterywest an update once project description is received.**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		7.7 IBA – **7.8 Rottnest – February survey report attached**	
8.0	**Other Business**	**8.1 Branch Strategic Plan – emails circulated re priorities and action items.** ND commented it is important to plan and reassess every 12 months, as proposed above. In particular, what strategies can we implement to increase membership. Lapsed members have been sent letters from NO and BWA, along wth a copy of bird notes. MB noted that membership has not increased significantly from ~400 members in the 1980's. **8.2 Procedure to notify people who have raised agenda items to be informed of the outcome after the meeting - Kathryn**. MB noted it is important for personal responses to be sent. **8.3 Insurance – Mike.** GW commented on the need to review the adequacy of contents insurance- yearly stocktake will address this. **8.4 BirdLife WA sub-committees get-together – Mike.** MB commented that it is important sub committees feel appreciated, as their efforts are greatly appreciated. MB to sit in on as many committee meetings ad possible. **8.5 Rio Tinto events 2015 – Mark.** MH reported that event at Parabadoo will not occur in 2015, though Pannawonica and Dampier Salt are going ahead. MH to be more proactive to potentially increase sites and progress with other companies.	**8.2 KN to send action items to AP in a timely manner. AP to then respond to people as necessary.** **8.4 EC members to contact MB with thoughts on a get-together.**
9.0	**Business arising**	**9.1 Chair/Equipment/Office for Annual General Meeting Monday 23 March 2015, Sue to Chair. Guest Speaker: Tim Low – RSVPs coming in.** KN to assist with book sales. **Next Committee Meeting:** Monday April 13 at 5:30pm.	**9.1 KN to contact AP for petty cash (change for books, attendance fee).**
		Meeting closed 2040 hrs.	

BirdLife WA

Meeting of the Executive Committee, 13th April 2015, Peregrine House, Floreat

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 1735 **Attendance:** Mike Bamford, Graham Wooller, Nic Dunlop, Sandra Wallace, Matthew Pudovskis, Sue Mather, Kathryn Napier, Paul Netscher, Mark Henryon **Apologies:** Frank O'Connor, Vicky Bilney	
1	**Confirmation of Previous minutes**	***Motion:*** *That the minutes from the March 2015 meeting be accepted (subject to amendments)* ***Nominated:*** *Sue Mather* ***Seconded:*** *Graham Wooller*	
2.0	Business Arising – Action List	**2.1 Member survey – not a great deal of progress has been made with phoning members, Ray Flanagan still available but Lesley Macauley less so. In total have just over 70 responses, an increase of almost 30 on those from the survey period but still short of the 10% of member figure of 120 – does the EC want the phone surveys to continue or for Helen Bryant to analyse the data gathered?** It was recommended Helen Bryant begin to analyse the data, and phone surveys to cease. It was noted that future surveys should be simpler and consist of options and not free text. **2.2 2015 Network forum and AGM –** MB to have private meetings as well as attending the forum. **2.3 AOC 2015 – amended sponsorship form on the website and sent to conference organisers.** KN emailed updated form to Universities and supervisors. **2.4 GWW and Events Committee TOR.** GWW TOR to be signed by EC. **2.5 Perth Airport Bird and Animal Hazard Management Advisory Committee – letter re sitting fee – Nic** **2.6 Chair Honorarium –** FO'C is currently away, see action item from March EC meeting (item 2.7). **2.7 BirdLife WA advocacy forum – several emails already circulated including from Frank. Discussion on the options for the structure of the forum-** Discussion on the types of advocacy issues that can be supported by BWA, such as IBAs, or flagship species or areas. Advocacy forum to include the EC, with submissions invited by members. A date to be set, with members to be notified via ENews and WABN.	**2.1 ND to correspond with HB** **2.2 EC members to contact MB with any issues to be raised** **2.7 MB to draft notice to members and propose a date**
3.0	**Treasurer's Report**	*Motion: That the committee approve the accounts as presented to end of March 2015* ***Tabled*** ***Moved:*** *Graham Wooller.* ***Seconded:*** *Sandra Wallace*	**3.0 GW to contact Annette Park RE invoice for Tim Lows expenses**
4.0	**Correspondence In**	**4.1 Thank-you from Canning River Eco Education Centre to Brice Wells and Rod Smith for contribution to Earth Day activities.** **4.2 National office – review of national Congress and Campout, potentially one this year if a branch is willing to organise, otherwise planning will start for 2017.** ND suggested highlighting the profile of the GWW by hosting a 'Woodlands' congress and campout in 2017 hosted by BWA. Congress in Kalgoorlie, with campouts in Credo, Ravensthorpe, etc.	**4.2 MB to reply to NO with the possibility of a GWW focussed congress in Autumn 2017**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		4.3 Invitation from the Dept of Agriculture to participate in a tools and application focus group for an agricultural weed surveillance project. MB to thank Dept of Agriculture for the thought, but to decline the invitation, and to use the contact to discuss feral birds.	**4.3 MB to contact Dept of Agriculture**
		4.4 Notification of no 2015 Australasian Bird Fair but planning for 2016 has commenced – email attached. It was noted that the Bird Fair is a good marketing opportunity for NO (NO should include mention of BWA as a regional group).	
		4.5 Invitation to participate in 2015 National Threatened Species Day (6th September), expression of interest needed by end of April – opportunity to fund raise, Friends of WGP participated in last year's event in Fremantle – email attached. It was noted that this is also a good opportunity for the sales and photo-group sub committees, and for BWA to show a presence. Live Cockies from Kaarakin could be provided, along with education displays, cards for sale, photo display, etc.	**4.5 Annette to email Brice and education committee with details**
		4.6 Invitation to participate in the Perth Science Festival, not allowed to sell merchandise etc. but free to participate in, the theme is "Year of Light" – email attached. Not applicable to BWA.	
5.0	**Correspondence Out**		
6.0	**Committees**	**6.1 Bird Guides – payment of $220 received from Shire of Augusta Margaret River towards development of local guide.** ND amended draft.	
		6.2 Community Education – minutes of March meeting attached; a number of events underway with City of Swan, Town of Cambridge and City of Subiaco. MB to endeavour to attend next meeting.	
		6.3 Research – minutes of the February meeting attached.	
		6.4 Submissions & Advocacy –	
		6.5 Country Branches – ND attended meeting in Albany after Southwest festival of birds forum, where there was a presentation by the mid-west group. Country branches would like support from BWA with presentations to occur in country areas. Tegan Douglas took minutes, ND to circulate. Vicky Bilney to act as country branches representative for the EC and communicate with conveners and update EC.	
		6.6 Shorebirds 2020 – Kimberley Onton resigning from Coordinator position – email attached, plus copy of position description. Call for new coordinator to be placed in ENews.	**6.6 MB to thank Kim Onton. SM to contact Ruth re ENews**
		6.7 Conservation Council of WA – information already circulated by Graham; BirdLife WA member Helen Bryant is now their Office Manager	
		6.8 O H & S – nil report;	
		6.9 Sales – minutes of last meeting attached; currently has no EC representation. MB to meet with sales sub-committee to discuss how EC can support the group.	**6.9 MB to contact sales sub-committee**
		6.10 Library –	
		6.11 Excursions – Discussion if non-members can lead excursions. MB to	**6.11 MB to investigate**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		investigate. **6.12 Publications –** **6.13 Hooded Plover –** **6.14 WGP –** **6.15 GWW Committee – update on the status of the project; new Chair.** See item 7.4. **6.16 Office – no current issues** **6.17 Photogroup –** **6.18 Events – Sue Kalab's art exhibition** **6.19 Social Media –** SW suggested calendar of meeting dates and ENews cut off dates to be placed on facebook. MP suggested the facebook link to appear on the website. **6.20 Bird Observatories -**	**6.19 KN to contact AP RE calendar. KN to contact website RE facebook link.**
7.0	**Projects**	**7.1 Forest Black-Cockatoo "Cockies in Crisis" Project – Position description attached.** Job has been advertised with a submission deadline April 24. **7.2 GCC 2015 –** Adverts were placed to retrieve more volunteers (600 in total). Assistance from Candace (to be paid) in data entry. **7.3 Bitterns –** **7.4 GWW –** MB attended last months meeting. The committee is in search of a new Chair. **7.5 Future funding –** **7.6 Representation on cockatoo recovery teams –** SM representing EC, attended last meeting with Matt Byrne. SM in talks with Allan Burbidge RE task force. **7.7 IBA –** Research Committee are compiling list of WA IBAs detailing known data, sites covered etc. **7.8 Rottnest –** MOA expired some time ago.	**7.2 SM to send published paper of 2014 GCC to EC members** **7.8 SM to draft email**
8.0	**Other Business**	**8.1 Request from National Office for details of volunteers – Mike.** Volunteer lists to be consolidated. Each member should be contacted first to obtain consent to send their details to NO. **8.2 Development of project list for circulation in universities, aimed at biology/zoology students** **8.3 Membership – NO recruitment kit circulated, further email from NO indicating they would like WA to trial it for use by Branches; WA letter to new members, copy of current version attached.** MB has made comments on WA letter to new members.	**8.1 KN to contact AP RE status of volunteer lists. MB to respond to Paul RE status of volunteer lists** **8.2 MB and KN to discuss contacts** **8.3 MB to send his comments to EC members**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		8.4 Serventy House plans- Grahame Wooller. GW presented plans for Serventy House ($2000 committed to feasibility study). Comments from SM: BGPA will receive a new building with no outlay- SM suggested BGPA accept management responsibility. The lease arrangements for BWA need to be improved (i.e. a 20 year lease- though BGPA says they can not commit). Note BWA cannot commit funds. BWA should be looking at alternatives (better location, closer to transport). **8.5 State NRM conference, 23-27 September, Mandurah.** ND and TD to present Gondwana link, presentations on GWW and Cockies. It was noted that this is a good funding opportunity.	**8.4 EC members to email GW with comments on drafts**
9.0	**Business arising**	**9.1 Chair/Equipment/Office for General Meeting Monday 20 April 2015, Mike to Chair. Guest Speaker: Mitchell Basile, ECU – "The Eyre Bird Observatory student program".** **Next Committee Meeting:** Monday May 18 at 5.30 pm.	
		Meeting closed 2045	

BirdLife WA

Meeting of the Executive Committee, 18th May 2015, Peregrine House, Floreat

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 1735 hrs. **Attendance:** Mike Bamford, Graham Wooller, Nic Dunlop, Sandra Wallace, Kathryn Napier, Paul Netscher, Frank O'Connor, Mark Henryon **Via Skype:** Vicky Bilney **Apologies:** Matthew Pudovskis, Sue Mather	**AP to send card on behalf of EC to congratulate Matt and family**
1	**Confirmation of Previous minutes**	***Motion:*** *That the minutes from the April 2015 meeting be accepted.* ***Nominated: Mike Bamford; Seconded: Graham Wooller. Carried.***	
2.0	**Business Arising – Action List**	**2.1 Member survey – survey data has been sent to Helen Bryant for analysis.** ND spoke to Lesley. **2.2 2015 Network forum and AGM – presentation of Distinguished Service Awards – finalised 2015 budget and action plan deadline is 31st June.** Distinguished service awards for Brice Wells and Rod Smith. SM raised issue of project manager in Perth- GW raised the issue of payment. Management funds are included in the Cockies in Crisis grant- a percentage may be allocated to BWA project manager- FO'C estimated this cost to be ~32k with oncosts for 2 days a week. SM has covered management of projects to date. FO'C noted core BWA funds won't be used, and funds are to come out of project costs. Amytornis- brief update from Research Committee from ND. The main issues are that there is no one to run the journal, limited editions are produced due to few submissions. The options are to increase the effort to contribute to submissions to Australian Field Ornithology from WA (and focus on AFO as a national journal), or find a credible editor/manager. It was noted that promotion of the journal to increase submissions is important. Email from Fiona Blandford RE budget. Recognition of BWAs work is important though the contribution of members funds to BWA. Budget submitted to NO specified requested funds- $3200 requested in 2014, and again in 2015 for support for NO events. Prior to merger- 7.5% was paid pre 2004, 15% from 2005. It was noted that BWA no longer pays audit fees or insurance, as they are now organised by NO. PN echoed GW's concerns RE NO office running a deficit. **2.3 Serventy House proposal – documents and emails circulated by Graham.** PN commented on issues with design. MB and FO'C attended meeting. FO'C noted the proposed operating costs are too expensive for BWA, and there are concerns the operating costs may go to BGPA, and not into a reserve. Wildflower society and Nats club are very keen to go ahead with the proposal. VB asked about solar panels to decrease energy costs- FO'C commented finer details would be worked out at a later stage. The site is currently on government land, which results in no payment of rates. A discussion on the viability of a proposed cafe to be rented out at commercial rent to potentially offset operating costs- BGPA indicated this may not be too profitable. FO'C and PN to attend meeting on Tuesday May 19, which is the last chance to influence consultants and the final report. BWA may need to consider other alternatives. MB noted the initial purpose of the BWA investment fund was to purchase a property. GW noted that BWA funds are earmarked for running/ maintenance costs of the office. Accommodation to be discussed with NO by MB. There was no response to relocation question raised at the last meeting. SM suggested contacting 6-8 of the larger councils to discuss other options (note that	**2.3 FO'C and PN attending meeting. MB to inform NO of accommodation issue.**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		BWA is an asset due to school visits, education committee, etc). **2.4 Chair Honorarium – Frank.** FO'C encourages chair to submit expense claims, but noted this is different to an honorarium (to be paid as recognition of the importance of the position). Potential tax implications of 'income' were discussed. It was noted that an 'active chair' could be more involved in improving the coordination of fundraising. **2.5 Membership recruitment kit and WA new member letter –** MB mentioned changes he made to include a more broad conservation outlook. PN noted minor changes to grammar to make letters more personal. Discussion on difference between supporters and members- supporters may be more conservation minded, with less direct involvement in BWA in comparison to members. MH proposed different letters for supporters and members with targeted messages. **2.6 BirdLife WA advocacy forum –** No date currently set. MB polled EC members for potential dates, and a Saturday afternoon would be best. SW asked who would be asked to attend- MB replied members of sub-committees would be invited to attend. **2.7 Volunteer lists to National office –** Discussion via email. ND noted any registration form from now on should ask if volunteers are happy to have their details added to a list as an opt-out. **2.8 Project list circulation in universities –**To be taken over by the Research Committee- to raise the profile of BWA in terms of volunteer opportunities with surveys, etc. **2.9 Greenskills invoice for Tim Low visit – has been received and paid.** VB commented very positively on TL's Albany presentation, and noted a large number of books were sold. **2.10 Proposed 2017 national congress and campout in GWW to national office – Mike**	**2.4 MB to discuss tax implications with personal accountant and NO.** **2.5 EC members to send comments to MB. MB to discuss supporters with NO.** **2.6 MB to email proposed dates.** **2.7 MB to discuss with NO.** **2.10 MB to raise with NO.**
3.0	**Treasurer's Report**	***Motion:*** *That the committee approve the accounts as presented to end of April 2015 .* ***Moved: Frank O'Connor; Seconded: Sandra Wallace. Carried.*** Outstanding invoice to be sent to Peel Harvey Catchment Council prior to end of June. MYOB database to be put on National Server. FO'C to check on status of Bird Notes subscription costs with NO. SM to revise timing of budget for Cockies in Crisis by mid June. **3.1 Annette Park has been added as an administrator for the Westpac online banking.**	**3.0 SM and FO'C to invoice NO for Cockies in Crisis funds.**
4.0	**Correspondence In**	**4.1 Rottnest Island Authority re proposed development at Garden Lake, email and response attached.** Discussion on the effects of development. It was noted the proposed advocacy forum will be helpful in formulating a response to correspondence received such as this. Need for a more coherent strategy in dealing with requests like this. ND noted potential concerns for rock parrot habitat and nutrient input into the lake. **4.2 Diana Gibson, National Office – membership and communications update, email attached**	**4.1 ND to respond to Cassyana (RIA) with other issues identified.**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		4.3 John Peter, National Office – Grey Plover crowd funding media release **4.4 Reply from City of Melville re disturbance of birds at Point Walter spit.** MB noted ongoing discussion between DPaW, Swan River Trust, City of Melville and BWA. **4.5 Strategic Assessment of Perth Peel Region (SAPPR) report due in December, email attached** **4.6 Peel Harvey Catchment Council NRM strategy launch media release, attached** **4.7 Fiona Blandford, National Office – Shorebirds in Crisis media release, current social media campaign, attached.** FO'C noted recent worldwide attention on crisis of shorebirds.	
5.0	**Correspondence Out**	**5.1 Response to Dept of Agriculture invitation to participate in weed surveillance project.** Meeting with Viv Read held prior to BWA EC meeting. Dept of Agriculture to develop a new approach to deal with invasive birds due to cuts to funding. BWA to provide some support. **5.2 Response to John Clarke re Helm's Forest email** **5.3 Response to Rottnest Island Authority re Garden Lake development** **5.4 City of Melville re disturbance of birds at Point Walter spit and subsequent response to CoM reply** **5.5 Query from Sue Mather to SAPPR regarding release of report, email attached**	
6.0	**Committees**	**6.1 Bird Guides –** **6.2 Community Education – minutes of April meeting attached. A busy start to the year for the CEC – 10 school visits (421 students & 54 teachers/helpers), 5 presentations (over 60 attendees) and 4 classes/walks for the City of Swan (129 participants). Received $1475 in donations and $39 card sales.** MB to catch up with Brice Wells at NO meeting. **6.3 Research –** Teagan Douglas and Lauren Gilson are continuing to consolidate list of IBAs to identify sites that are regularly surveyed/monitored, not often, or not at all. Recommendation to be made to EC at next RC meeting. VB expressed interest in proposed Gondwana Link project. **6.4 Submissions & Advocacy – email from Barbara Combs re proposed rezoning in Hazelmere, followed up by Mike;** **6.5 Country Branches –** ND and MB have met with mid-west branch. Two campouts (Perth and mid-west) approaching. VB asked about the committee structure of country branches- a quorum of 10-20 people is preferred. FO'C also noted that members can also be members of more than one branch. The Blues for the Bush is to be held on October 3, with TD to lead bird walks. VB will endeavour to get there.	

AGENDA	FINAL MINUTES	
Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	6.6 Shorebirds 2020 – advert for new coordinator included in the last 2 edition of the WA eNews. MB and KO in contact with several highly qualified candidates- MB noted a great response was received for this volunteer position. Interviews are to be conducted. **6.7 Conservation Council of WA –** **6.8 O H & S – nil report;** **6.9 Sales – minutes of May meeting attached, new member on committee – Helen Bryant; reviewing and updating TOR – request for recognition of contribution by Susan Tingay, email from Valerie Hemsley attached.** SW to get in touch with Sales Committee as EC representative. HB endorsed as new committee member. FO'C discussed new card designs and quotes for printing photographs and drawings. Cards to be printed by August in time for Christmas Sales. It was noted HB has experience in the GWW website, and is to investigate promotion of sales online. SW noted memberships to be provided as recognition for contributions. **6.10 Library –** **6.11 Excursions –** **6.12 Publications – Ruth Greble has been joined on the WA eNews team by Trish Berridge and Paulina Wittwer.** MB commented this is great news, and thanks Ruth for her efforts. **6.13 Hooded Plover –** **6.14 WGP –** **6.15 GWW Committee – MB**. Committee to apply for grant, to be sent to the EC prior to submission. Paid staff to conclude at the end of May with volunteers to take over. FO'C and MH noted lunch to thank all team members to be organised. Helena Aurora submission input to be provided by GWW (along with advice from the wilderness society). ND explained the current EPA process and background to the Helena Aurora submission- the EPA have advised the project should not be considered, but have been directed to conduct assessment by the Minister. The level of assessment is to be advertised. MB noted a conflict of interest. The acting chair GWW commented on the potential low profit from iron ore ($2 a ton). MH suggested aligning BWA with Cons Council. Schapelle noted that despite the great efforts of native land owners/local inhabitants, the Mt Jackson mining went ahead, and it may be difficult to get native title on side due to disillusionment. The three GWW Project Officers, Elizabeth Fox, Shapelle McNee and Teagan Douglas are thanked for their contributions, hard work and enthusiasm over the course of the project. **6.16 Office – no current concerns or issues; volunteer Jill Rowbottom recently hospitalised, get well card sent.** **6.17 Photogroup –** SW presented draft advertisement for the Photo Twitch (last week of Bird Week). Discussion on bird week- advertising, events, and coordinating group to be organised. **6.18 Events – email from Wildflower Society expressing an interest in participating in this year's Bird Week, including sale of bird attracting plants, attached.** EC members noted this is a great idea. **6.19 Social Media –** KN noted link to facebook now on the BWA website.	**6.9 MB to discuss year memberships as recognition with NO.** **6.15 SM and ND to sign submission on behalf of BWA. with signature also sought from NO.**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		6.20 Bird Observatories –	
7.0	**Projects**	**7.1 Forest Black-Cockatoo "Cockies in Crisis" Project –** A good response to the advertised position, interviews to commence. **7.2 GCC 2015 –** **7.3 Bitterns –** **7.4 GWW –** **7.5 Future funding –** **7.6 Representation on cockatoo recovery teams –** FO'C noted New Project Officer is expected to be BWA representative. **7.7 IBA –** **7.8 Rottnest –**	
8.0	**Other Business**	**8.1 BirdLife WA strategic plan – Graham.** GW noted a lot of resources went into developing the strategic plan, and the importance of the EC revisiting the strategic plan. MB suggested a focussed discussion at the beginning of the next EC meeting. **8.2 'Addendum to the Branch Working Arrangements' and 'Policies and Procedures/Terms of Reference Document'– Graham.** Needs to be added to the branch website. **8.3 Communications in between EC meetings – Mike.** While excessive numbers of emails should be avoided, some issues need to be dealt with via email before a meeting- e.g. Penny Lee would like BWA named as a supporter. VB noted that a single topic per email, with a clear subject line would aid communication. **8.4 Rio Tinto Bird events – MH.** Pannawonica is to go ahead, Port Hedland and Dampier set for October.	**8.1 EC members to review the strategic plan in time for the next meeting.** **8.2 FO'C to speak to Jen Sutfin to place on website.**
9.0	**Business arising**	**9.1 Chair/Equipment/Office for General Meeting Monday 25 May 2015, Frank to Chair. Guest Speakers: Adam van der Beeke, Fremantle Port Authority "The Fairy Terns at Rous Head" and Nic Dunlop "South-west Fairy Tern Project'** **Next Committee Meeting:** Monday June 8 at 5:30pm.	
		Meeting closed 2040 hrs.	

BirdLife WA

Meeting of the Executive Committee, 8h June 2015, Peregrine House, Floreat

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 1735 hrs. **Attendance:** Mike Bamford, Graham Wooller, Nic Dunlop, Sandra Wallace, Kathryn Napier, Paul Netscher, Frank O'Connor, Mark Henryon, Matthew Pudovskis, Sue Mather **Via Skype:** Vicky Bilney **Conflict of interest declared:** MB for point 4.5.	
1	**Confirmation of Previous minutes**	***Motion:*** *That the minutes from the May 2015 meeting be accepted.* ***Nominated: Graham Wooller Seconded: Frank O'Connor. Carried.***	
2.0	**Business Arising – Action List**	**2.1 Chair's update – notes attached.** Previous action items discussed: Advocacy Forum date set for July 4, at 2pm. Discussion on invitees- brief set of notes to be provided by MB. Suggested representatives from key committees (RC, Excursions, Mike Craig, Allan Burbidge, Rob Davis, Marion Masson, Ron Johnson, Ken Monson (Peel Harvey). Country branches to be notified. MB noted the Nats Club has set up Young Professionals Facebook Group, and mentioned the possibility for a joint group (regarding BWA list of projects for undergraduate students?). National Congress 2017 is being organised by another group. Is BWA possibly interested in 2018? GW indicated concern at the recent letter to Members from the CEO Birdlife Australia requesting Donations which had a letter head 'WA Carnaby,s Black Cockatoo Appeal 2015' when there was no guarantee any, let alone all of the monies, donated would actually flow to the WA Carnaby,s Black Cockatoo Project.' MH noted concern for $1.9 million reduction in funding for NO. FO'C noted from discussions with NO that adjustments are being made to funding by increases from major donors as a result of major decreases in research and government funding. BL recognises the need to increase revenue stream from donations and bequests. **2.2 2015 Network forum and AGM – update from Mike and Frank.** NO noted WA is the worst performing state in terms of Atlas Contributions, largely due to the fact that the WA Database does not talk to Atlas. SM has encouraged Excursions to fill out Atlas forms but has met resistance from members who do not wish to fill out two separate forms. MB noted the importance of use of databases- and asked who is using the WA database. SM answered members, however government departments do not use this database (hence the importance of WA entries to the Atlas). SM noted there was earlier criticism the WA database wasn't originally vetted, but has been since. VB will promote the Atlas forms to country branches. FO'C mentioned the Bird Portal, due to go live in the next few weeks, and is keen to get WA database involved. MB spoke to NO about memberships and WABN subscriptions- noted online membership is clunky, but this will not be changed in the short term. NO suggested if people are having trouble, to call NO and they will talk them through the process. MH asked if it's possible to liaise with NO on behalf of the members who are having trouble with renewing memberships. BWA need to advertise NO phone number to call (1300 number, not currently found on website). SM noted the importance of increasing WABN subscriptions to maintain cost effectiveness.	**2.1 PN to send comments on membership letter to MB.** **2.1 EC members to pass on suitable names to MB regarding Advocacy Forum.** **2.1 MB to follow up free memberships (Susan Tingay, cards) with NO.** **2.1 KN to email MB regarding project list.** **2.2 AP to send VB some Atlas forms.** **2.2 MB to meet with excursions committee to encourage Atlas Forms to be filled out.** **2.2 MB to speak to Piers Hicks to investigate the WA database to be linked to the Atlas.** **2.2 MB to contact Paul Sullivan and Fiona Blandford about website issues, and to provide the 1300 number to AP (to provide to members who**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		FO'C met with Bruce Potgieter about finances and FB RE branch support. BWA is to submit a proposal to NO suggesting an appropriate amount required for branch support- 10-15%? The proposal will emphasise that BWA is unique in their activities. For example, financial support could be provided for a new office. **2.3 Serventy House proposal – latest update.** Reported by PN: The architects have provided two alternative options, with a reduced cost to the original proposal. BWA and other groups are to provide a proposal to BGPA board in time for their October meeting, including details of groups involved, finance to be obtained, inclusion of Perry House, and how the groups can contribute to Bold Park. Lesley is to provide information of details to be included from BWA. PN noted importance of MOA between groups, with a financial management proposal also to be submitted to BGPA (e.g. details of sinking fund, maintenance). Final report to be provided by Fratelle by the end of the month. Stephanie was going investigate the reports required by Lotterywest for the expenditure of $29,500. **2.4 Chair Honorarium –** MB is uncomfortable with receiving an honorarium and setting a precedent for future chairs, and proposes to claim expenses for mileage for attending meetings. **2.5 Membership recruitment kit and WA new member letter –** One new feature was a form to capture prospective new members. **2.6 BirdLife WA strategic plan –** GW suggested reviewing strategic plan once a year. EC members are to review Point 2 (Advocate on behalf of Australian birds) at the Advocacy Forum (June 4), and Point 1 (Manage Australian birds and their habitats to improve conservation outcomes) at the July EC meeting. **2.7 Branch governance for the Exec Committee – website updates.**	**are having difficulties).** **2.6 EC members to review Point 1 of the BWA strategic plan prior to the July EC meeting.** **2.7 GW to communicate with AP to send up to date documents to Jen Sutfin.**
3.0	**Treasurer's Report**	*Motion: That the committee approve the accounts as presented to end of June 2015* ***Tabled*** ***Moved: Frank O'Connor; Seconded: Kathryn Napier*** FO'C noted initial funds were received from Lotterywest for the Cockies in Crisis project. Funds have been reserved for the printing of the Great Cocky Count report and the hire of Karrakin cockatoos for Matt Byrne to promote the GCC results. Possible launch in conjunction with the Perth region NRM in Northern Suburbs (e.g. Gnangara). **3.1 Approve a MYOB login for Bruce Potgieter (NO Head of Finance). He will only have access at this stage to a copy put on the NO server. This is to allow him to build a quarterly (or monthly) summary of the projects Australia wide for the Board.** *Motion: To approve MYOB login.* ***Nominated: Frank O'Connor, Seconded: Sue Mather*** **3.2 Approve adding Bruce Potgieter as a Westpac signatory. He won't have electronic banking access. This is to allow him to request the annual audit details for all members of the Network, and will save us time and $50.** *Motion: To approve BP as signatory.* ***Nominated: Frank O'Connor, Seconded: Sue***	

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		Mather **3.3 Investigate the option of putting about 1/3 of our investment funds (say $100,000 to $150,000) in the JB Were Investments used by National Office and Gluepot. With interest rates well down for the foreseeable future, this is worth investigating. The actual investment (if considered worthwhile) would not happen until future EC approval.** **3.4 Concerns from auditors re management of donations.** It was reported that Birdlife Australia's Auditors had expressed concern that the remaining donation funds from the J Holmes a Court donation for black cockatoos had still to be spent on the Black Cockatoos conservation, as intended at the time of donation. SM and Dean Ingwerson had a discussion about the use of the funds ($34,000), and suggested a percentage could be used to employ a projects manager (Liz Fox, for 2 days a week). The funds could also be used as a voluntary agreement for future grant applications (i.e to support Taronga and WWF grants, to be spent on fencing, etc.). It was noted $80,000 has been lost from NO Research funds. **3.5 Rio Tinto Dampier Salt –** MH reported that the Dampier Salt/ Port Hedland bird event will occur from 22-28th October with 4 volunteers; however the donation may be reduced to ~$500 a day per volunteer (from $1000)**.** Rio Tinto to assess budgets and will report back to MH.	**3.3 FO'C to follow up with BP and put forward a proposal in the next few weeks.** **3.4 SM to put details in writing.**
4.0	**Correspondence In**	**4.1 John Ashford, Forest Rise Eco Retreat – bird survey request, offer of accommodation, attached.** MB suggested AP pass on to Clive Nealon. ND suggested asking local member Chris Wilder if she'd like to run the survey with Boyd, and to suggest reinforcements of Sue Abbotts and Clive Nealon if required. **4.2 Senator Scott Ludlum – invitation to Urban Bushland roundtable, attached.** Postponed until July 22. MB to attend. **4.3 John McMullan, WA member – offer of help with digital image library – with Frank.** **4.4 Zoe Atkinson – request for advice/assistance with revegetation project, attached.** SW suggested Robyn Pickering. ND suggested Canning River for planting advice, and copy of pamphlet 'Plant for Cockies'. **4.5 John Vranjic, Dept of Environment – invitation for submission on draft listing assessment for the Eucalypt Woodlands of the WA Wheatbelt, attached.** MB declared conflict of interest- has previously contributed. SM and MB noted it is politically useful to contribute to such assessments.	**4.1 AP to copy email to Chris Wilder.** **4.3 FO'C to liaise with John.** **4.4 MB to reply to Zoe and send a copy to RP to gauge interest.** **4.5 Notification to be placed in ENews.**
5.0	**Correspondence Out**	**5.1 Card to Matt Pudovskis** **5.2 GWW ABEF grant application.**	
6.0	**Committees**	**6.1 Bird Guides – new Western Suburbs guide has been printed, courtesy of the City of Nedlands - copies in the office, not yet on the website.** ND mentioned request from friends of Porongerups for brochure and noted Pam Agar could work with Ann Bonden for bird list. **6.2 Community Education – no May meeting, offer of help with digital image library, Arbor Day event with Town of Cambridge 5th June, 8 schools and 240 students.** SM reported on Arbor Day. **6.3 Research – North Ongerup malleefowl surveys – email circulated by Vicky.** VB requested EC position on support for continued surveys to determine if the	**6.1 SM to pursue placement of brochures on the website- requires volunteer to load files to be linked to website.** **6.1 ND to forward request to Pam Agar.** **6.3 ND to forward on to RC. VB to send an outline**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		corridor is worth maintaining, or if smaller sites are more important to mallefowl. Jeff Lodge and Roy Garston are potential volunteers. VB would like to offer travel support for surveys to new volunteers as Rod Smith has now retired after performing 16 years of surveys twice a year. Noted that there is no formal relationship with NPG and BWA. South coast NRM supported last survey. VB communicated the importance of investigating the importance of the corridor to malleefowl (radio tracking to track individual birds, cameras, etc.). MB noted direction is needed from RC regarding Amytornis and AFO. **6.4 Submissions & Advocacy –** **6.5 Country Branches –** **6.6 Shorebirds 2020 –** Interviews to be conducted for volunteer coordinator position (5 people). MB noted great response from volunteers, due to fantastic advertising by Kim Onton. **6.7 Conservation Council of WA –** **6.8 O H & S – communication with David Coutts in NO re OH&S concerns for proposed nest monitoring and repairs.** **6.9 Sales –** **6.10 Library –** **6.11 Excursions –** **6.12 Publications –** **6.13 Hooded Plover –** **6.14 WGP –** **6.15 GWW Committee –** MH raised question if money was allocated to surveys for August surveys. FO'C noted $7500 for 3 years is present in the balance sheet under liabilities. **6.16 Office – no issues, fairly quiet in the office at the moment.** **6.17 Photogroup –** **6.18 Events** – ND noted advertisement for volunteers for planning committee for bird week (18-25 October) needs to be placed in ENews. Helen Bryant has volunteered to coordinate event**.** Attendance from CEC member would be very useful. Panel to be formed asap. **6.19 Social Media – have over 500 followers of the WA Facebook page.** **6.20 Bird Observatories –**	**of the proposed project,** **6.8 SM to communicate with DC.** **6.15 MH to communicate back to Schapelle.** **6.18 AP to draft advertisement to be placed in ENews (based on 2014).**
7.0	**Projects**	**7.0 Projects – funding of a part-time project manager, possible use of Holmes a Court money – Sue.** See point 3.4. **7.1 Forest Black-Cockatoo "Cockies in Crisis" Project –** Tegan Douglas has been appointed, and will commence in several weeks.	

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		7.2 GCC 2015 – SM to attend Perth region NRM meeting. MB and Matt Byrne to meet with WWF regarding the Cockies in the Wheatbelt grant, $40,000. **7.3 Bitterns –** **7.4 GWW –** **7.5 Future funding –** **7.6 Representation on cockatoo recovery teams –** SM and Matt Byrne attend meetings. SM has been conversing with Allan Burbidge regarding a Technical Advisory group required to cover all projects. **7.7 IBA – Need to find 'champions' for IBAs and Atlas, both important national initiatives. Suggest include a half page on each in each edition of WABN. The issue will be to get an author for this, but initially someone in NO might be able to provide a WA perspective – Frank.** SM noted negative reactions by members to filling out Atlas Records. FO'C suggested the Portal could be the first step (available for testing in the next few weeks). **7.8 Rottnest –** SM to contact Rottnest regarding MOA. The biggest issue is how often the bush bird surveys should be conducted (originally conducted to assess effectiveness of revegetation). SM suggests every 10 years, Rottnest prefer every 2 years).	**7.8 SM to contact Rottnest.**
8.0	**Other Business**	**8.1 Insurance cover – is it being renewed by NO and is contents cover sufficient – Graham.** FO'C noted CEC have received new laptop for presentations **8.2 BirdLife Australia Conservation Portal - due to be released for testing by the end of this month. Need to find someone to test this from the WA perspective. There is the opportunity to incorporate the WA Database into this as well as WA Suburban Bird Survey data, and other key historic data we may have such as the South West Waterbird Surveys, and possibly the Hooded Plover surveys if this is not already being done – Frank** **8.3 Rick Dawson received a Public Service Medal in the Queens Birthday Honours List 2015 for outstanding service to the environment in WA, protecting parks and wildlife.**	**8.1 GW to contact NO to find out how much BWA is covered for.** **8.3 MB to speak AP to draft letter to congratulate Rick Dawson for on Queens Honours.**
9.0	**Business arising**	**9.1 Chair/Equipment/Office for General Meeting Monday 22 June 2015, Mike to Chair. Guest Speaker: Neil Hamilton, DPaW will be giving an update on the DPaW cat eradication programs in WA. Presentation of BirdLife Distinguished Service Medals to Rod Smith and Clive Nealon, plus re-presentation of Brice Well's medal.** **Next Committee Meeting: Monday July 13.**	**9.1 SM to ask TD to attend July EC meeting.**
		Meeting closed 2100 hrs.	

BirdLife WA

Meeting of the Executive Committee, 13h July 2015, Peregrine House, Floreat

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 1735 hrs. **Attendance:** Graham Wooller, Nic Dunlop, Kathryn Napier, Paul Netscher, Mark Henryon, Sue Mather, Matthew Pudovskis **Apologies:** Mike Bamford, Sandra Wallace, Frank O'Connor. Vicky Bilney has resigned (note need for a new Country Branches representative).	
1	**Confirmation of Previous minutes**	***Motion:*** *That the minutes from the June 2015 meeting be accepted.* ***Nominated: Sue Mather Seconded: Paul Netscher. Carried.***	
2.0	**Business Arising – Action List**	**2.1 Advocacy forum – Notes from meeting should go to any EC member who was not there and we are at the point of commenting on the notes in order to develop an overarching advocacy strategy (which will replace the advocacy section in our existing strategic plan) with an underlying plan – Mike.** ND gave a brief synopsis of the forum- Great Cocky Count to be used as the first campaign. Need to determine what BWA stands for, and how desired outcomes will be achieved. The development of a standard letter to respond to concerns received from members or general public was discussed, particularly potential questions resulting from the GCC report. Proposal: A group to be formed, including Matt Byrne, to coordinate and prepare for the media launch of the GCC. **2.2 Serventy House proposal – latest update, next meeting 28th July** **2.3 WA new member letter – updated version circulated by Mike.** MB has sent letter on to NO (Fiona Blandford would like to have some input). **2.4 BirdLife WA strategic plan – Point 1.** A discussion on what has been achieved: If groups such as Bush Heritage and AWC are considered corporate partnerships, stronger relationships with these groups have been fostered over the last 12 months. Funding committee has not been re-established. Funding has been received for several grants in the last 12 months. Tax deductible donations have been promoted (June 2015 Bird Notes), with a number of donations received. Landholder agreements have been put in place. There is a need to refocus on what BWA can achieve- point 1 may be too ambitious, and may need to be amended/updated. **2.5 Branch governance for the Exec Committee – documents prepared by Annette for uploading to website.** GW received feedback on several points to ensure the sub-committees are accurately represented, e.g. the GWW committee TOR, updated the title of the 'Research Committee'. **2.6 2014 Member Survey – Helen Bryant's analysis attached.** A great job was done on the analysis- a summary is to be reported in Bird Notes. **2.7 Membership – breakdown of membership by category spreadsheet attached; new instructions for office volunteers to help callers having problems joining on line have been developed.** GW noted 1290 members, with students (32), stickybeak (16) and business (8) members. **2.8 Chair update – attended meetings on Starling and Rainbow lorikeet control, meeting with Ian Cotton, Rangelands NRM.** $1.9 million received for projects ('Corridors project', Fortescue Catchment), with a possible collaboration with BWA (members to record sightings and roost locations, and interactions with	**2.1 KN will send out notes to EC members with a deadline date for comments.** **2.4 SM meeting with Finance Officer, will report if donations have increased.** **2.5 MH to provide feedback to GW.** **2.6 SM to contact HB to produce a summary. SM to send a copy to NO. AP to thank HB in writing. GW to provide final comments. KN to promote on facebook, website.** **2.8 EC members to send**

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		other species). It was suggested a small-scale trial survey could lead to a larger, funded project. Methodology is to be discussed with the Research Committee. GW reported that 35400 Rainbow Lorikeets and 4200 Introduced Corellas culled in WA from 2007 to 2013. **2.9 Project list for undergraduate students – Kathryn.** Held over. **2.10 Insurance cover increase – Graham** **2.11 Campout and Congress in Broome – Mike.** Sept/Oct 2016. NO is approaching AWSG and BBO. Appears to be some interest from AWSG members in Perth. **2.12 Birdlife Australia Research and Conference Awards –** Graham. GW noted awards made to Dr Gallo-Cajiao,Murdoch Uni (Carnabys Cockatoos), Dr Yeop,Murdoch Uni (Black Cockatoos), Dr Wiley,UWA (Climate Change effect on birds).	**any comments to MB.** **2.10 GW to contact NO to receive insurance details**
3.0	**Treasurer's Report**	*Motion: That the committee approve the accounts as presented to end of June 2015* ***Tabled*** ***Moved: Sue Mather; Seconded: Kathryn Napier*** **3.1. Approval sought for BWA to get three Westpac Debit MasterCards (Annette Park, Tegan Douglas, Matt Byrne) linked to a new Westpac Community Cheque Account – email details from Frank attached, support email from Mike also attached** ***Moved: Sue Mather; Seconded: Kathryn Napier***	
4.0	**Correspondence In**	**4.1 Greenskills – Southcoast Shorebird Survey report 2014** **4.2 Ian Cotton, Rangelands NRM – workshop invitation** **4.3 Jesz Fleming – advising interest of Sally Talbot MP in Wilson's Inlet issues** **4.4 Dept of Water – response to BirdLife WA letter re Wilson's Inlet sand bar** **4.5 Andrew Reeves, Dept of Agric – invitation to join Rainbow Lorikeet steering committee (Mike has attended meeting and documents attached)**	
5.0	**Correspondence Out**	**5.1 Zoe Atkinson – response re request for assistance with revegetation project, item placed in WA eNews** **5.2 Sally Talbot – response re Wilson's Inlet issues** **5.3 DAFWA – survey response on future management of pest birds** **5.4 Brent Tobin, Rio Tinto – letter of service for 2015 Dampier and Port Hedland walks and surveys** **5.5 Rick Dawson, DPaW – letter of congratulations re Queen's birthday honours**	

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
6.0	**Committees**	**6.1 Bird Guides – Report from Pam Agar circulated by Sandra Wallace.** Guides currently in progress: York, Augusta-Margaret River, Donnybrook, Corrigin, Busselton, Porongurups. **6.2 Community Education – minutes of June meeting attached.** **6.3 Research – Nic-** Recommendation Amytornis be merged with Australian Field Ornithology (AFO), and BWA to promote AFO once online access is established. The. WA database and ATLAS database are not compatible and can not be merged,, although WA sheets can be converted to ATLAS sheets where ATLAS criteria are met. SM noted MOA and Bushbird/Shorebird 2020 documents are currently with RIA waiting to be signed off. **6.4 Submissions & Advocacy – Wilson's Inlet; mining in Helena and Aurora Range.** **6.5 Country Branches – A new representative is required.** **6.6 Shorebirds 2020 – six people were interviewed for the WA Branch Shorebird 2020 co-ordinator position. This process was organised by Kim Onton. The position has been offered to Bruce Greatwich. It is proposed that some of the other applicants be approached to either support this position or volunteer for other tasks.** Reported by MB- Kim Onton proposes using some of Swan River Trust grant to run a two day workshop in 2016. The grant specifies that it be used for this sort of thing. **6.7 Conservation Council of WA –** **6.8 O H & S –** **6.9 Sales – Frank O'Connor recommends approval for printing of 8,000 cards, quotation attached. Emails previously circulated with support from – Mike, Sandra, Vicky, Kathryn, Graham.** PN suggested more information on BirdLife WA to be added to the back of the card to aid in promotion of the branch. ***Moved: Graham Wooller; Seconded: Mark Henryon*** **6.10 Library – Cathy still working on updating the catalogue and clearing out some of the older publications** **6.11 Excursions –** **6.12 Publications – Amytornis – support requested to initiate the merger process with AFO. Both are publications of BirdLife with their own ISSN so also need agreement from NO and the editorial board of AFO.** **6.13 Hooded Plover –** **6.14 WGP –** **6.15 GWW Committee – minutes of last meeting attached, Alasdair Bulloch is the new Chair of the committee; bird surveys in the Wheatbelt.** MH reported the committee are keen to conduct surveys in the wheatbelt to complement the GWW surveys. Possible funding from NRMs. A budget allocation of a total of $7500 for the two years 2015 and 2016 had been made. Confirmed by the EC. **6.16 Office – Ray Flanagan will be away for a while next year so will be**	**6.4 AP to send letter to the EPA.** **6.8 SM to confirm if any changes have been made.** **6.15 MH to refer proposal to RC.** **6.16 Official thanks needs to be sent to Ray once she**

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	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		stepping down as the Office Volunteer Coordinator, Julia Gross has agreed to take over the role from Ray. **6.17 Photogroup – Updated circulated by SW.** **6.18 Events – Bird Week 2015, Bold Park Open Day - 13th September (Community Ed have Kings Park Festival walks in Bold Park on Sat 12 and 26 Sept and are happy to participate in the Open Day on the 13th).** Bird week update circulated by SW- meeting with a working group needs to be organised asap. SW has identified a group consisting of Julia Lewis, Brice Wells, Lou Scampoli, Lesley Macauley, Sandra Wallace, Helen Bryant. **6.19 Social Media –** **6.20 Bird Observatories –**	**steps down at the end of the year.** **6.17 ND to speak with Helen Bryant RE coordinating working group,** **6.18 KN to put note in bird notes- email KN if members wish to promote events on the BWA facebook page.**
7.0	**Projects**	**7.1 Project Manager – report attached; proposal for funding 2 day/week Project Manager attached (including proposed use of Holmes a Court funds to support the salary), emails previously circulated; Terms of Reference for Black Cockatoos Technical Advisory Group (TAG) attached for approval.** Proposal for Project Manager sent to NO. **7.2 Forest Black-Cockatoo "Cockies in Crisis" Project –** Tegan Douglas and SM have had a number of meetings with Perth Region NRM, WA museum. MB met with Manda Page (DPaW) who would like more exchange of ideas between DPaW's species recovery team and BWAs project officers and TAGs. **7.3 GCC 2015 –** Allan Burbidge is viewing GCC report, to be sent on to NO (to be released in August/September). Expressions of interest to Perth NRM are due by August 10 (management plan for roosting/nesting/foraging sites). Confirmed the cost of holding the GCC was ~$50000. **7.4 Bitterns –** **7.5 GWW – letter requesting BWA funding attached plus copy of budget.** **7.6 Future funding –** **7.7 Representation on cockatoo recovery teams –** **7.8 IBA – SM contacted by Golo Maurer for WA IBA representative (referred to MB).** **7.9 Rottnest – June Shorebird survey report tabled – attached; new Memorandum of Understanding**	
8.0	**Other Business**	**8.1 Rio Tinto bird walks – Mark** **8.2 Kit Prendergast – seeking employment, CV attached** **8.3 State NRM Conference, Mandurah – Sue Mather presenting paper.** *Motion: BirdLife WA pays the registration fees ($350).* ***Moved: Paul Netscher, Seconded: Matthew Pudovskis***	
9.0	**Business arising**	**9.1 Chair/Equipment/Office for General Meeting Monday 27 July 2015 Chair**	

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		Sue Mather. Guest Speaker: Clive Napier "The history of the WA Branch of RAOU, Birds Australia and BirdLife Australia. **Next Committee Meeting: Monday August 10.** KN requests a volunteer to take the minutes for the August EC meeting, as she can't attend.	
		Meeting closed 2015 hrs.	

BirdLife WA

Meeting of the Executive Committee, 10h August 2015, Peregrine House, Floreat

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 5.30pm **Attendance:** Sue Mather (Chair), Nic Dunlop, Sandra Wallace, Frank O'Connor, Paul Netscher and Graham Wooller **Apologies:** Mike Bamford, Mark Henryon, Kathryn Napier Noted with regret the resignation of Matthew Pudovskis from the Executive Committee, now only 9 members. Vacancies to be advertised.	**SM to advertise Exec Committee vacancies**
1	**Confirmation of Previous minutes**	***Motion:*** *That the minutes from the July 2015 meeting be accepted.* ***Nominated: Sue Mather Seconded: Sandra Wallace Carried.***	
2.0	**Business Arising – Action List**	**2.1 Advocacy forum – Kathryn has emailed updated notes, and asked for further comments and amendments to be received by August 17.** The Great Cocky Count is to be used for the first campaign. Suggested items for inclusion and media list submitted by Graham Wooller. Remainder of forum recommendations to be pursued. **2.2 Serventy House proposal – latest update.** An investigation by the consultants was nearing completion. Paul Netscher reported that the final consultant's report had not yet been received; a report to Lotterywest would be prepared and the format of a possible presentation to the Bold Park Management Board was under consideration. **2.3 BirdLife WA strategic plan – increase in donations? - Sue** **2.4 Insurance cover increase – Graham.** Graham Wooller indicated that Leanne Curnow, Nat Office had stated "WA Branch does not have a separate insurance cover as such; it is covered within BirdLife's Industrial Special Risks Policy'. She is awaiting a copy of the certificate of currency and would forward it to GW as soon as received herself. **2.5 Branch governance for the Exec Committee – documents are on the website, modifications can be added as required** **2.6 Project list for undergraduate students – Kathryn** **2.7 Membership – the office has a copy of the kit developed by Jen Sutfin.** Branch membership at July 2015 was 1258, a rise of 37 members on the March 2015 figure. It was confirmed that those attending campouts had to be members for insurance purposes and a check was needed to enforce this. It was confirmed that the Chair needed to take up with National Office the current membership application requirements as members were being lost as they could not be signed up 'on the spot' at presentations, shows etc.	**2.1 SM to follow up GW's suggestions. MB to pursue other forum recommendations.** **2.7 SM to confirm all attendees at campouts are members. MB to confirm membership application requirements with NO.**
3.0	**Treasurer's Report**	***Motion:*** *That the committee approve the accounts as presented to end of July 2015* ***Tabled*** ***Moved: Sue Mather; Seconded: Sandra Wallace*** It was confirmed that $7,480 was currently available for Great Western Woodlands. **3.1. Establish an investment portfolio with JB Were using the same conditions as National Office, using the $160,000 from the recently matured St George term deposit.** Decided that $160,000 of BAWA Inc funds currently in a Term	

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		Deposit be invested in the JB Were BirdLife Australia, Australian Bird Environment Fund and Gluepot Reserve Investment fund. Quarterly reports would be available. JB Were's fee was 1.375% of the sum invested. **3.2 Finance Committee** Graham Wooller indicated that the Addendum to the Branch Working Arrangements approved by the BirdLife Australia board made it a requirement for the branch to have a Finance Committee to consider amongst other matters, the investment of funds surplus to the day to day functioning of the branch. Agreed that Frank O'Connor will ensure that two Finance Committee meetings are held this year and two branch members are recruited as required by the Addendum.	**3.2 SM and FO'C to organise Finance Committee meetings and recruit 2 additional members to committee.**
4.0	**Correspondence In**	**4.1 Sue Kalab – thank-you letter re BirdLife WA assistance with her exhibition** **4.2 Jim Sharp, DPaW – invitation to comment on Roebuck Bay marine park management plan, attached** **4.3 AOC sponsorship applications from Erika Roper, Felice Morcombe, Sam Rycken and Hayley Warrener.** Expenditure of $500 each from branch funds to be granted to 2 students at WA universities for attending the conference in Adelaide later in the year. Felice Morcombe and Sam Rycken successful applicants. **4.4 WA Plantation Resources (WAPRES) – inviting comments on WAPRES seeking derogations for the use of the FSC listed Highly Hazardous chemicals Amitrole, 1080 and Alphacypermethrin, email attached** **4.5 Dr Paul Vogel, EPA – response to Helena and Aurora Range letter, happy to meet to discuss**	**4.3 SM to action.**
5.0	**Correspondence Out**	**5.1 Dr Paul Vogel, EPA – re proposed mining in Helena and Aurora Range** **5.2 Kaylene Carter, EPA - re proposed mining in Helena and Aurora Range**	
6.0	**Committees**	**6.1 Bird Guides – request received from City of Joondalup to update guide.** **6.2 Community Education – minutes of July meeting attached.** **6.3 Research –.** **6.4 Submissions & Advocacy –** **6.5 Country Branches –** **6.6 Shorebirds 2020 – Kim has had a handover with new coordinator Bruce Greatwich, copy of document attached.** Currently supported through Federal Caring for Country Grant.Annual counts by volunteers at over 150 shorebird areas undertaken.$12687 available for support in Branch funds at present, for Shorebirds 2020. **6.7 Conservation Council of WA –** **6.8 O H & S –** **6.9 Sales – minutes of July meeting attached** Formal approval given to the printing of additional 8000 bird cards and envelopes for sale. Thanks to be recorded	**6.9 KN to look at advertising BirdLife WA**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		to S Tingay for donation of paintings for cards. Links to BWA Facebook for sale of merchandise be examined. Cards to be sold at General Meetings.	**merchandise on Facebook. SW to thanks Susan Tingay.**
		6.10 Library –	
		6.11 Excursions –	
		6.12 Publications –	
		6.13 Hooded Plover –	
		6.14 WGP – any update on zoo project - Graham	
		6.15 GWW Committee – fundraising proposal – email attached from Maris, seeking Exec approval. Approval for sale of prints to raise funds was given. $6730 had been granted from the Australian Bird Fund Environment Foundation (Birdlife A).The grant must be taken up by the end of December 2015.	**6.15 SM to advise GWW Committee re fundraising and ABEF grant.**
		6.16 Office –	
		6.17 Photogroup –	
		6.18 Events –Mon 19 Oct and Sun 25 Oct 2015 with the goal of encouraging bird conservation. An Aussie Backyard Bird Count organized by Nat Office was taking place. Branch event at the Eco Centre Bold Park on Sun 18 October. Events also taking place in regional areas of WA. Nic Dunlop also offered to give a talk on Fairy Terns at the Eco Centre. Kanyana requires $200 an hour to display live Red Tailed Black Cockatoo at the Eco Centre.	**6.18 SW to coordinate Bird Week**
		6.19 Social Media – Note to go in next issue of WA ENews to contact Kathryn to promote events and activities on the BirdLife WA Facebook page	
		6.20 Bird Observatories -	
7.0	**Projects**	**7.1 Project Manager –** Recruitment progressing. Job Description at Nat Office.2 days a week. Fundraising important. Dean Ingwersen no longer contact for WA Project staff, currently James O,Connor.	**7.1 SM to action**
		7.2 Forest Black-Cockatoo "Cockies in Crisis" Project – Tegan to attend Sept Exec meeting. Recent meeting of Threatened Black Cockatoos Technical Advisory group and another planned in October, to include representation etc.	**7.2 SM to confirm Tegan at Sept Exec meeting.**
		7.3 GCC 2015 – Matt to talk at August general meeting. Sue Mather reported on resignation of Matt Byrne from 25th September.. The results of the April 2015 Count were still being considered and the results were not likely in August. Cocky Counts cost circa $50000 per annum. Nic Dunlop indicated there was a WA Threatened Species Forum to be held on 30/31 October in Geraldton which might be a suitable platform to announce the results of the Count depending how delayed they were.	
		7.4 Bitterns – photographs have been selected for the 2016 fundraising calendar – email from Robyn Pickering attached A print run of 400 copies has been approved.	
		7.5 GWW –	
		7.6 Future funding – grant applications to the State NRM and Perth Region NRM Lotterywest Grant to Branch Projects Funding, $20000 had been granted to	**7.6 MB to clarify with national office re $20,000**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		the Branch but no one clear where action was, possibly Head of Fundraising at Nat Office. Sue Mather indicated that applications had been made for State NRM Funding (Starlings, Rainbow Lorikeets and nest boxes in Wheatbelt for Carnaby's Black-Cockatoos) and Perth Region NRM funding (future cocky counts and management agreements).The results of initial applications would be known by the end of December. **7.7 Representation on cockatoo recovery teams –** **7.8 IBA – query from Graham – how many of the WA IBAs are visited/surveyed -** 14 IBAs had been identified by Birdlife A as at very high levels of threat, 5 in danger. None were in WA as data not available or not accepted by Nat Office. The 71 IBAs in WA (314 Total in Australia) were meant to be monitored annually where practicable, to assist those concerned with bird conservation locally or landowners to conserve particular IBAs. .Regrettably this was not taking place in many instances. .A Facebook Group had been set up to help protect the IBAs. The National IBA Programme Coordinator is Golo Maurer but there is no WA IBA Coordinator. **7.9 Rottnest –**	**grant. SM to advise on outcome of grant applications.**
8.0	**Other Business**	**8.1 Channel 7 story on Herdsman Lake – emails circulated by Mark** **8.2 State of Australian Birds report – Sue** Funded by the Federal government and Birdlife Australia's Bird Environment Fund using the Australian Bird Index with 15 years of data collection,14 million records and 900, 000 surveys. No information had been published on WA birds as it was indicated that the WA data was inadequate and in the wrong format for assessment. **8.3 Embroidery House proposal – Sue, letter attached** New Branch jacket approved for sale, pending approval of design by National Office **8.4 Perth Airports Hazard committee – query from Graham on who is BirdLife WA representative** No one clear as to where the Branch stood regards membership of this Committee. M Bamford to clarify with the Airport. **8.5 Website officer** – Richard Chyne now putting items on website **8.6 Branch Volunteers** - Paul Netscher suggested expanding the database of Branch members who could provide assistance to the Branch with their specific skills and expertise. Agreed Paul prepares a document for discussion.	**8.3 SM to ask AP to confirm with Fiona Blandford that design is OK.** **8.4 MB to clarify with airport re representation on Hazards committee.** **8.6 PN to prepare volunteer document.**
9.0	**Business arising**	**9.0 Business arising** **9.1 Chair/Equipment/Office for General Meeting Monday 24 August 2015 Chair Frank. Guest Speaker: Matt Byrne "Great Cocky Count 2015 and other Carnaby work".** **Next Committee Meeting: Monday 14 September**	
		Meeting closed 8.30pm.	

BirdLife WA

Meeting of the Executive Committee, 14h September 2015, Peregrine House, Floreat

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 5.30pm **Attendance:** Keith Lightbody, Sue Mather, Sandra Wallace, Frank O'Connor, Paul Netscher, Graham Wooller, Mike Bamford and Kathryn Napier. **Apologies:** Mark Henryon, and Nic Dunlop. **Guest Presentations: Andy Scobie and Mark Williams; Tegan Douglas.** Andy Scobie and Mark Williams discussed funding opportunities. Tegan Douglas discussed her contact with FPC. The timber industry are keen to improve their image in regard to conservation of Cockatoos, and seek endorsement from BL Australia and a representative from the EC to sit on their steering committee to inform their replanting project. The EC supports the appointment of a representative.	**TD to continue contact with FPC.**
1.0	**Confirmation of Previous minutes**	***Motion:*** *That the minutes from the August 2015 meeting be accepted.* ***Nominated:*** **Sue Mather** ***Seconded:*** **Graham Wooller**. ***Carried.***	
2.0	**Business Arising – Action List**	**2.1 Advocacy forum – Kathryn.** TD discussed the development of a consistent approach to queries regarding advocacy issues concerning Cockatoo. **2.2 Serventy House proposal – latest update. PN attending meeting Wednesday 15/09.** **2.3 Project list for undergraduate students – Kathryn.** MB noted success of Nat's club young professionals. **2.4 Committee vacancies - Sue** **2.5 Bird week update – Sandra.** MC and opening/closing speaker required- Rob Davis suggested. PN suggested contacting camera businesses for potential displays. SM suggested hiring the raptors again this year. SM suggested applying to the Cambridge Council for funds. **2.6 AOC Sponsorship applications – all applicants advised of outcome.** **2.7 State of Australian Birds – lack of WA data – Graham.** FO'C noted key survey data from GWW, CDR, etc has been included in the Atlas. SM is discussing with AH. KN noted recent outcomes from the August RC meeting. **2.8 Membership – clarification of immediate signup – Graham** **2.9 Embroidery House – Fiona Blandford advised current design not OK – 'Australia' or 'Western Australia' has to be directly under birdlife. Ballards advised and alternate suggestion has been given, not heard back from them.** **2.10 Airport Hazards Committee – Mike.** MB to follow up with contacts sent by Wes Bancroft. **2.11 Branch volunteers – Paul.** Document circulated by PN.	**2.1 TD, SM, MB to develop a draft information pack. MB to circulate his comments on the Advocacy Forum.** **2.3 SM to send list of projects to KN and MB.** **2.4 MB to approach Christine Wilder.** **2.5 MB to approach Rob Davis. SW to contact Matt Byrne regarding welcome to country contacts.** **2.7 KN to circulate latest RC minutes.**
3.0	**Treasurer's**	***Motion:*** *That the committee approve the accounts as presented to end of August 2015* ***Tabled***	

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	Report	***Moved:* Graham Wooller*; Seconded:* Sandra Wallace** **3.1 Received $7,125 from the National Office campaign for donations for the Carnaby's Black Cockatoo promotion earlier this year. See attached document. Decision needed on what to use this for – possible equipment to help to monitor nest hollows – Sue.** SM mentioned Deb Sullivan is investigating cameras for use in nest monitoring. Bequest received from the estate of Hugh Armstrong to BirdLife Australia. **3.2 Finance Committee – email and documents circulated by Graham.** Volunteers called for, noted the committee is a requirement.	**3.1 FO'C to notify NO of bequest once details have been received from executor.** **3.2 MB to call for volunteers at the next monthly meeting.**
4.0	**Correspondence In**	**4.1 Reverend Richard Pengelly – invitation to commemoration of Elizabeth II as longest serving monarch at St Georges Cathedral.** MB attended. **4.2 Albert Jacob, Minister for Environment – Kimberley Science and Conservation Strategy update – attached.** Sent to NO. **4.3 Annette Hoskisson, Perth Region NRM – 2015 Community Capacity Assessment - attached** **4.4 Friends of Kings Park – invitation to opening of the Botanic Terraces and Botanic Pavilion garden party.** MB or SM to attend. **4.5 Invitation from Wayne Monks to participate in Merredin Workshop/Forum and Conservation display – email and flyer attached.**	**4.3 SM to address.**
5.0	**Correspondence Out**	**5.1 State NRM – Letter of support for SW Group Community Awareness Project** **5.2 Craig Olejnik, DPaW – letter of support for fencing at Alfred Cove** **5.3 Helen Bryant – thank you letter for work on member survey** **5.4 Sue Kalab – thank you letter and congratulations on art exhibition** **5.5 Darlington Arts festival stall application** **5.5 Elisabeth Sturrock, Northern Agricultural Catchment Council –letter of support for Catalyst Community Art grant** **5.6 AOC sponsorship applications – all advised of outcome**	
6.0	**Committees**	**6.1 Bird Guides –** FO'C noted the bird guides are being updated to be consistent with the NO taxonomy list. **6.2 Community Education – minutes of August meeting attached, no September meeting.** **6.3 Research –.** **6.4 Submissions & Advocacy –**	

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		6.5 Country Branches – ten copies of WA Bird Notes September issue sent to all country branch convenors for promotional use. **6.6 Shorebirds 2020 – new brochure "don't BUZZ that bird" produced in conjunction with Swan River Trust, copies in the office, electronic version attached. New coordinator, Bruce Greatwich, to attend October Exec meeting.** **6.7 Conservation Council of WA –** **6.8 O H & S –** **6.9 Sales –** **6.10 Library –** **6.11 Excursions –** **6.12 Publications –** **6.13 Hooded Plover –** **6.14 WGP –** **6.15 GWW Committee – minutes of August meeting attached.** **6.16 Office –** **6.17 Photogroup –** **6.18 Events –** **6.19 Social Media –** **6.20 Bird Observatories -**	**6.6 MB to contact Kim Onton regarding Swan River Trust Funding.**
7.0	**Projects**	**7.1 Project Manager – report attached; WA project manager position advertised on national website.** **7.2 Forest Black-Cockatoo "Cockies in Crisis" Project –** **7.3 GCC 2015 – strategic media release needed when report is released – Graham.** Perth Region NRM advised to split grant application and strengthen Voluntary Management Agreements. SM and TD to speak to various partners. Robyn Pickering is hired on a casual basis to survey cockatoos in the wheatbelt. **7.4 Bitterns –** **7.5 GWW –** **7.6 Future funding –** SM discussed advice received from Perth Region NRM to split grant application (3 years of GCC funding) and strengthen Voluntary Management Agreements. SM and TD to speak to various partners. **7.7 Representation on conservation council cockatoo coalition– Sue.** SM to attend first meeting, with future project manager to fulfill role. **7.8 IBA – email from Golo Maurer re IBA Audit 2015 - attached**	**7.3 EC needs to draft a strategy/press pack for the GCC release and communicate with RP and TD. TD to speak to WWF regarding threatened species day regarding press strategy.**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		7.9 Rottnest –	
8.0	**Other Business**	**8.1 FO'C noted the Rio Tinto Birdwatch events at Pannawonica, Port Hedland and Dampier and Karratha are going ahead in October (led by Sue Abbots, Mark Henryon, Les George, and FOC).**	
9.0	**Business arising**	**9.0 Business arising** **9.1 Chair/Equipment/Office for General Meeting Monday 21 September 2015 Chair Mike. Guest Speaker: Mike Bamford "Twenty-four years of systematic bird observations in a garden".** **Next Committee Meeting: To be confirmed via email.** **KN called for a volunteer Secretariat for the October EC meeting.**	**9.1 MB to send KN photo.**
		Meeting closed 8.30pm.	

BirdLife WA

Meeting of the Executive Committee, 19h October 2015, Peregrine House, Floreat

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 5.30pm **Attendance:** Keith Lightbody, Sue Mather, Sandra Wallace, Paul Netscher, Graham Wooller, Mike Bamford, Mark Henryon **Apologies:** Frank O'Connor, Kathryn Napier, Sandra Wallace **Guest Presentations: Bruce Greatwich – Shorebirds 2020.** .Introduction re who he is and his role. Detailed handover notes from Kim Onton. Issues – database – transition into the new database by Feb 2016. - Count areas need reviewing - Swan River Trust funds – workshop 2016 - Need to fill in gaps – areas not surveyed – Pilbara coast eg. - Local group supplied with telescope and binoculars - Feb 6,7 , 2016 Shorebird Count – - Possibility of funding through Gorgon - Align with Friends of Lake McLarty – funding applied for by the Friends	**Mike and Kim to pull data together.** **Hooded Plover national report needs to include WA - Mike** **Bruce contacting Dan re date** **Bruce to chase funding prospects**
1.0	**Confirmation of Previous minutes**	***Motion:*** *That the minutes from the September 2015 meeting be accepted.* ***Nominated:*** **Sue Mather** ***Seconded:*** **Graham Wooller**. ***Carried.***	
2.0	**Business Arising – Action List**	**2.1 Committee vacancies – welcome to Keith Lightbody** **2.2 Serventy House proposal – latest update. PN attachments** Option 2 agreed with. Approval in principle of the operating budget estimates, approval of the proposal including operating mechanism to be supplied to the BGPA and subject to getting the go-ahead from BGPA for a confirmed submission to Lotterywest for construction. **2.3 Advocacy forum** – draft information pack for cockatoo advocacy issues **2.4 Bird week update** – Sandra Agree that letter sent to organisers to congratulate and thank them for organising this event. **2.5 Project list for undergraduate students – Kathryn.** MB noted success of Nat's club young professionals. **2.6 GCC 2015 report release – preparation of strategy/press pack; mail out prepared** **Mike to launch Report at a press conference at the Threatened Species Forum in Geraldton**	**.** **All to review Mike's doc.** **deferred** **Annette, Mike to sign** **Mike and Tegan**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		Tegan to present GCC report **2.7Airports Hazard Committee** **2.8Branch volunteers – Paul** **2.9Swan River Trust funding (Kim Onton) – Mike** **2.10 Perth NRM Community Capacity Assessment - Sue**. Unable to respond to this because of the type of questions.	**Deferred** **Paul to send to Sue for WABN** **.**
3.0	**Treasurer's Report**	***Motion:*** *That the committee approve the accounts as presented to end of September 2015* ***Tabled*** ***Moved: Graham Wooller ; Seconded: Keith Lightbody***	
4.0	**Correspondence In**	**4.1 BGPA Invitation to workshop on Bold Park Management Plan – notes from Annette attached** **4.2 City of Melville – advice re installation of interpretation nodes along foreshore, copy attached** **4.3 EPA – response to letter re Wilson Inlet sand bar** **4.4 Email from Maria Lee, DPaW inviting BirdLife WA to join the Toolibin Lake recovery team - attached**	**Mike to contact Annette re letter to City of Melville re new signage** **Annette to approach local members re participating in this.**
5.0	**Correspondence Out**	**Nil**	
6.0	**Committees**	**6.1 Bird Guides –** **6.2 Community Education – minutes of October meeting attached.** **6.3 Research –.minutes of September meeting attached** **Suggest that project design for wheatbelt survey so that this can be compared with GWW results.** **6.4 Submissions & Advocacy –** **6.5 Country Branches –** **6.6 Shorebirds 2020 –** **6.7 Conservation Council of WA – AGM on 17th October** **6.8 O H & S –**	**To Andrew Hobbs**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		6.9 Sales – **6.10 Library –** **6.11 Excursions –** **6.12 Publications –** **6.13 Hooded Plover –** **6.14 WGP –** **6.15 GWW Committee – minutes of September meeting attached.** Suggested that once report is out meet with the GWW Committee to discuss what advocacy needs to be put in place. **6.16 Office – report attached** **6.17 Photogroup –** **6.18 Events –** **6.19 Social Media –** **6.20 Bird Observatories -**	
7.0	**Projects**	**7.1 Project Manager –** **7.2 Forest Black-Cockatoo "Cockies in Crisis" Project –** **7.3 GCC 2015 –**. **7.4 Bitterns –** **7.5 GWW –** **7.6 Future funding –** **7.7 Representation on conservation council cockatoo coalition– minutes of Cockatoo Coalition meeting attached** **7.8 IBA –** **7.9 Rottnest –**	
8.0	**Other Business**	**8.1 Channel 7 – Mark** Story to go ahead- footage at Herdsman Lake – Mandy Bamford **8.2 Rio Tinto/Hedland Care Group – Mark** **Send thank you card to participants** **8.3 Eyre Field Studies Course – grant applications, one received to date, attached..**	**Annette to send cards**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		Received: William Oversby Agreed to support if the course has not been filled.	**Annette to notify**
9.0	**Business arising**	**9.0 Business arising** **9.1 Mike's summary of current actions:** **Andy Scobie re sources of funding. Issue of national office approach to fund raising being objected to by membership.** **9.2 Chair/Equipment/Office for General Meeting Monday 26 October 2015** **Chair Sue, Guest Speaker: Christine Groom,** Carnaby's cockatoo in the urban landscape of Perth: how they use the landscape and how we can help to ensure they keep visiting. **Next Committee Meeting: To be confirmed via email.**	**.**
		Meeting closed 8:40 pm.	

BirdLife WA

Meeting of the Executive Committee, 9h November 2015, Peregrine House, Floreat

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 1730 hrs. **Attendance:** Sue Mather, Paul Netscher, Frank O'Connor, Graham Wooller, Mark Henryon, Sandra Wallace, Keith Lightbody, Mike Bamford, Kathryn Napier **Apologies:** Nic Dunlop **Guest:** Helen Bryant briefly attended (7.1)	
1	**Confirmation of Previous minutes**	***Motion:*** *That the minutes from the October 2015 meeting be accepted with the correction that Mark Henryon attended.* ***Nominated: Sue Mather Seconded: Mike Bamford. Carried.***	
2.0	**Business Arising – Action List**	**2.1 Committee – nominations for 2016** Nominations are due in January 2017. Calls for a Vice Chair - ND ad SM will be stepping down as co-vice chairs. MB and FO'C noted several potential interested future committee members. MB to contact Christine Wilder and to network with volunteers at upcoming events.	**2.1 MB to contact Christine Wilder**
		2.2 Serventy House proposal – latest update Decision will be known after BGPA board meetings on November 17. Potential interest from Greening Australia to also be involved. Pending BGPA approval, we need to make clear what the submission to Lotterywest will involve (e.g. exactly how much space is required by each group).	**2.2 PN to contact Blair Parsons (Greening Australia) to update.**
		2.3 Advocacy forum – draft information pack for Cockatoos advocacy issues MB and Tegan Douglas attended threatened species forum to launch GCC. MB provided brief update on the forum and post launch media releases/interviews. SM mentioned potential link with Singapore through Jess Lee.	**2.3 SM to supply standard letter from previous projects. MB to review submissions to his circulated proposal. SM to contact Jess Lee.**
		2.4 Bird week/Open Day- review Review presented by SW. Due to low attendance numbers, PN suggested a more public location in the future, such as Kings Park. It was suggested to run an open day as part of the Wildflower Festival at Kings Park/BGPA open day in September, and run multiple walks over National Bird Week. MB suggested linking bird walks with nature walk programmes run by councils, which seem to be quite popular. FO'C suggested the budget could be better spent on more school visits. KL provided feedback from members that the Stirling range bird walks are fantastic value. SW noted BWA is too small to hold a large event over national bird week. MB mentioned NO members day which used to be run in Melbourne. MH suggested radio programmes would be a great asset to assist with advertising future	**2.4 SW to put together a proposal to 1. amalgamate with the 2016 BGPA open day, and 2. to coordinate with various Friends Of groups/local shires to run bird walks to coincide with national bird week/backyard bird count.**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		events. **2.5 GCC 2015 report release and future funding** SM mentioned funding proposal recently submitted to DePaW. SM noted the GCC is the sole data source for reporting on threatened species, and this should be emphasised with government agencies when pursuing funding. SM presented budget details for funding the 2016 GCC by BWA, and will liaise with FO'C. MH mentioned the possibility of television coverage. FO'C mentioned funds for an IBA officer to review IBAs would be helpful. **2.6 Airport Hazards Committee – Mike.** KL to represent BWA. **2.7 Swan River Trust funding (Kim Onton) – Mike** Small grant to run public events around waterbirds on the Swan River. **2.8 Representation on Lake Toolibin Recovery team – David Secomb has agreed to be the BirdLife WA representative**	**2.5 MH will follow up with television contacts for potential interest in sponsorship/promotion of the 2016 GCC.** **2.6 MB to notify airport hazards committee.** **2.7 MB to follow up with KO and Bruce.**
3.0	**Treasurer's Report**	*Motion: That the committee approve the accounts as presented to end of October 2015* ***Tabled*** ***Moved: Sue Mather; Seconded: Kathryn Napier*** ***Treasurer's report presented by FO'C.*** **3.1 Term deposit for $165,000 rolled over for 4 months. Interest increased from 2.6% to 2.8%.** **3.2 Stella Stewart-Wynne's stall at the Darlington Arts Festival raised over $1,000 – have asked Annette to send Stella a thank you card.** **3.3 We received a $1,000 donation from Xenia Dennett to contribute towards the WA pelagic trips. I have created a new Liability account Tied Donations in the Balance sheet to reflect donations such as this.** **3.4 Some of the participants in the Nangeen Reserve surveys have asked that their $75 expenses be a donation to us. I have asked Bruce Potgieter in National Office how we go about this. FOC to contact BP again.** **3.5 The Rio Tinto Birdwatch events have happened, some invoices have been sent (3rd Nov) and the rest will go out the next time Erica Brock is here. The total for 2015 is $20,000.** MH raised the question is the reimbursement for volunteers enough for the Rio Birdwatch events? Reimbursement is for fuel only, but an additional amount was also provided by Rio.	

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		3.6 JB Were investments FO'C has provided information and paperwork for the JB Wier investments ($160000), but two 2 additional signatories are required. GW and MB volunteered.	**3.6 FO'C to ask AP to send GW and MB paperwork.**
4.0	**Correspondence In**	**4.1 Jesz Fleming – copy of letter sent to Dept of Water re Wilson's Inlet, attached** MB met with Sally Talbot (local member). **4.2 John Blyth re climate change rally**	**4.2 AP to put notice in enews. FO'C to liaise with John Blyth.**
5.0	**Correspondence Out**	**5.1 Thank-you letter to Xenia Dennett for donation** **5.2 Email to Maria Lee, DPaW re David Secomb, representative on Lake Toolibin recovery team** **5.3 Thank-you card to Stella Stewart-Wynne for Darlington Arts Festival**	
6.0	**Committees**	**6.1 Bird Guides – clarification on names.** **6.2 Community Education – bookings already starting for 2016 with events planned in conjunction with City of Cockburn and Shire of Swan as well as participating again in the Earth Day Expo at the Canning River Eco Centre.** **6.3 Research –** **6.4 Submissions & Advocacy –** **6.5 Country Branches –** **6.6 Shorebirds 2020 –** MB meeting with Bruce Greatwitch to discuss Chevron funding for Pilbara waders. MH met with the Mayor of Port Hedland Kelly Howling, who is keen to partner with BWA. Shorebird workshop planned for February 2016. **6.7 Conservation Council of WA –** **6.8 O H & S –** **6.9 Sales – minutes of October meeting tabled** **6.10 Library –** **6.11 Excursions –** **6.12 Publications –**	

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
		6.13 Hooded Plover – **6.14 WGP – replacement for John Blyth needed on the WGP recovery team.** KL expressed interest. **6.15 GWW Committee – MH meeting on Thursday.** **6.16 Office – office closure over Christmas/New Year; volunteer Xmas lunch and notification of leave application for next year – see attached report.** MH to put up wooden blinds on office. **6.17 Photogroup – Historic heritage Sue Emmett? Art exhibition plans see sales committee minutes** **6.18 Events –** **6.19 Social Media –** **6.20 Bird Observatories -**	
7.0	Projects	7.1 Project Manager – announcement of new manager. Helen Bryant introduced herself to the committee at the beginning of the meeting. 7.2 Forest Black-Cockatoo "Cockies in Crisis" Project – 7.3 GCC 2015 – 7.4 Bitterns – 7.5 GWW – 7.6 Future funding – MB met with Andy Scobie and Paul Sullivan and the State Governor. There was a discussion on the lack of reports received from NO regarding the progress of the feasibility study and no invitation to the EC to provide input on the case statement and attend meetings. *Motion: $5000 from BWA is contingent on progress reports from NO.* ***Moved: Keith Lightbody. Seconded:*** 7.7 Representation on cockatoo recovery teams and Cockatoo Coalition– HB will replace SM as representative. Forest black cockatoos meeting to be held on Friday November 27. 7.8 IBA – 7.9 Rottnest – MOU not received from Rottnest	**7.6 MB to contact AS for an update.**

AGENDA		FINAL MINUTES	
	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
8.0	**Other Business**	**8.1 Agenda structure** **8.2 WA Bird Database/Birdata compatibility** **8.3 Meetings reports – Mike and Sue** **8.4 AP to send a reminder to committees to provide brief annual reports.**	
9.0	**Business arising**	**9.1 Chair/Equipment/Office for General Meeting Monday 23 November 2015 Chair Mike. Guest Speaker: Sam Rycken from Murdoch University "Satellite tracking birds".** **Next Committee Meeting: Monday December 14.** Sue Mather an apology.	
		Meeting closed 1945 hrs.	

BirdLife WA

Meeting of the Executive Committee, 14th December 2015, Peregrine House, Floreat

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	Issue/Topic	Points of Discussion/Details (motions/decisions in italicised type)	**Action required and Time Frame**
	Welcome and Attendance	Meeting started 1730 hrs. **Attendance:** Paul Netscher, Frank O'Connor, Graham Wooller, Mark Henryon, Sandra Wallace, Keith Lightbody, Mike Bamford, Kathryn Napier **Guest:** Projects update provided by Helen Bryant (see item 7). **Apologies:** Sue Mather, Nic Dunlop	
1	**Confirmation of Previous minutes**	***Motion:*** *That the minutes from the November 2015 meeting be accepted with a correction.* ***Nominated:*** *Sandra Wallace;* ***Seconded:*** *Paul Netscher.* ***Carried.***	
2.0	**Business Arising – Action List**	**2.1 Committee – nominations for 2016** A discussion was held on the time consuming role of the Chair, and the need to reduce the time committed in order to attract and retain volunteers for the position. Suggestions included allocation of duties to other EC members, such as authorising letters or chairing general meetings. It was noted that advocacy in particular takes up a significant amount of time, yet it is a very important part of the role. A formal advocacy committee would be very helpful, as would a Personal Assistant to the Chair. It was noted more active members are required to participate in the EC. The EC needs to better communicate accomplishments made. Communication needs to be increased between project officers, members, the EC and National Office. A discussion was held on fundraising approaches and comments from members upset at repeated fundraising requests from NO. The EC would like to see an update on fundraising from Andy Scobie. The logo designed by the Ballards was admired and approved by the EC. **2.2 Serventy House proposal – response to BGPA** Update provided by PN and MB. BGPA require more information than has been provided, and are willing to work with the WA Naturalists Club and BWA to improve the application. The next board meeting is February 25- there are concerns the project may become unaffordable for BWA. The response to Mark Webb (CEO of BGPA) should be from both the Nats Club and BWA. Regarding rental costs to BWA, if the current proposal goes ahead BWA would receive a lease period of 2-5 years at 50% commercial rent (government approved rent for NGOs $100/sqm a month, for ~100 sqm). In the short term for the first 5 years, money will be saved on rent. It was noted the current BWA lease is due to expire shortly, with an option to sign again for another 2 years. **2.3 GCC 2016 – funding from DPaW, thank-you letter sent to Minister Jacob; invoice to be prepared and sent when bookkeeper is in office this week.** A discussion on the use of the remaining Holmes a Court funds. It is not specified specifically what it should be used on- it has been used primarily for staffing purposes in the past and proposed for lapses in the budget for the current project manager, but it must be used for Carnaby's Cockatoos. It was noted it would be nice to use the funds on an actual conservation effort, or contribute to a significant proportion of the 2016 GCC. **2.4 Airport Hazards Committee – Keith, minutes of meeting circulated. Keith reported on meeting attended on December 9.** **2.5 Advocacy forum – draft information pack for Cockatoos advocacy issues**	**2.1 AP to email copy of nomination form to EC members.** **2.1 MB to try to attend volunteers lunch on Wednesday** **2.2 MB to contact Nats Club to reply to points raised by Mark Webb** **2.3 FO'C to confirm total amount remaining of Holmes a Court funds with SM, and meet with Tegan Douglas and Helen Bryant to discuss recommendations for spending remaining funds.** **2.5 Action: SM to supply standard letter from**

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		2.6 Bird week/Open Day- review SW has contacted Stephanie from the Urban Bushland Council, which is a good bridging organisation to liaise with many 'friends' organisations for Bird Week 2016. SW to attend meetings. FO'C suggested coordinating as many surveys for the Australian Backyard Bird Count with friends groups and schools instead of an open day for bird week. It has also been suggested to team up with the friends of Bold Park up for a combined open day at Kings Park. PN noted an advertising budget would be required. FO'C suggested contacting friends groups directly- sending BWA volunteer to various 'friends' areas to help conduct surveys. SW noted she has been meaning to investigate online advertisements and their costs. ***Proposal: SW proposed BWA becoming a member of the Urban Bushland Council, formally accepted by the EC.*** **2.7. Swan River Trust funding (Kim Onton) – Mike. Mike has contacted Kim.** **2.8 Channel 7 video – Mark** The Herdsman video received reach of ~1.1K people on the BWA Facebook page. KN and SW noted that videos and photography posts always perform well on the BWA Facebook page.	**previous projects. SM to contact Jess Lee.**
3.0	**Treasurer's Report**	*Motion: That the committee approve the accounts as presented to end of October 2015* ***Tabled*** ***Moved: Frank O'Connor; Seconded: Kathryn Napier*** **3.1 Holmes a Court donation – Mike; email from Sue re VMAs in Cockatoo nest sites attached and request from Threatened Species Commissioner for assistance post the Esperance fires for WGP aural monitoring units, email attached.** **3.2 National office contributions – emails circulated from Graham and Frank** **3.3 Investments and JB Were – emails circulated from Graham and Frank** **3.4 Finance committee - Graham** It was noted a Finance Committee would be extremely useful, however, it has proven very hard to staff.	**3.1 MB to contact Friends of WGP and Sarah Comer to discuss what support would be most helpful. FO'C noted purchase of WGP cards.** **3.4 FO'C to make an amendment to the addendum to present at the 2016 AGM.**
4.0	**Correspondence In**	**4.1 DPaW – invitation to comment on Horizontal Falls draft management plan, attached** **4.2 Various emails from Friends of Attadale Park re proposed mesh fencing at Alfred Cove – only one attached as large files.**	
5.0	**Correspondence Out**	**5.1 David Mathias – thank-you for donation of books to library** **5.2 Minister Albert Jacob – GCC2016 funding thank-you** **5.3 Christmas cards 2016** **5.4 Brian Boulton - thank-you Christmas card and gift of calendar**	

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6.0	**Committees**	GW noted previous greater interaction between EC and Committees. MB noted a need to formally meet with members of committees and improve communication between committees and EC. **6.1 Bird Guides – request from Pam Agar to increase fee charged to councils for bird guides and $197 requested to purchase a second Adobe license – emails already circulated.** SM indicates Pam Agar is on top of bird guides, and to proceed with her recommendations. SW approved Pam's request. Noted a means to formally minute email discussions is required. **6.2 Community Education – minutes of November meeting tabled, see attachments** **6.3 Research – Faure Island and Dampier Salt reports tabled, see attachments** **6.4 Submissions & Advocacy –** **6.5 Country Branches –** **6.6 Shorebirds 2020 –** Reported by Helen Bryant- Grant application, led by Bruce Greatwich, has been submitted to The Gorgon Barrow Island Net Conservation Benefits (NCB) fund. **6.7 Conservation Council of WA – member group survey completed by Graham on behalf of BirdLife WA** **6.8 O H & S –** **6.9 Sales – new card order has been delivered; two new designs for sales – Hooded Plover and Western Rosella. Christmas card and calendar sales going well, less than 40 calendars remain in the office and some still with Robyn Pickering** **6.10 Library – Cathy continues with cataloguing recent acquisitions and donations. Recent acquisitions included in recent edition of WA eNews – list attached** **6.11 Excursions –** **6.12 Publications –** **6.13 Hooded Plover –** **6.14 WGP –** **6.15 GWW Committee – minutes of November meeting and notes on informal October meeting tabled, see attachments.** Update by MH- noted problems getting leaders for surveys (leaders are responsible for logistics, filling out forms). The GWW Committee requests approval from EC for advocacy strategy by GWW committee to join Wilderness Society for Helena Aurora Range. Support is given by the EC for BWA to support (use of logo, etc) provided solid, scientific arguments are behind the campaign. **6.16 Office – new volunteers, Xmas lunch, international visitors – report attached** **6.17 Photogroup –** **6.18 Events – Festival of Birds Albany – Community Education Committee have 5 school visits booked in. $1000 requested, and approved.** **6.19 Social Media –**	**6.19 SW to send KN**

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		6.20 Bird Observatories -	**instructions on how to join photogroup.**
7.0	Projects	MB noted meeting with threatened species commissioner with Tegan Douglas, and Helen Bryant. See comments on item 3.1. **7.1 Project Manager – Update circulated by Helen Bryant.** Helen Bryant tabled a summary of the current projects and applications for funds. She agreed to present a report to a future meeting early in 2016 setting out the detailed funding of each Branch project going forward. Approval is requested to employ Robyn Pickering for a further 4 days' work in January to cover the work required prior to the CBC Project Coordinator joining (see item 7.3). ***Proposal: Approved by the EC via email 17/12/2015. Suggested funding is made available from Holmes a Court Funds, pending action from item 2.3.*** **7.2 Forest Black-Cockatoo "Cockies in Crisis" Project –** Delegation of signing powers re this project being investigated by Paul and Mike. **7.3 GCC 2016 – $30,000 secured from Minister for Environment, position for 12 months about to be advertised.** Perpetual Impact grant application has been completed and submitted for GCC 2017. Outcome will not be known until June 2016. New issue of Cocky Notes prepared for dispatch. TD has also been scheduling workshops in anticipation of the arrival of the CBC Project Coordinator. **7.4 Bitterns –** Surveys being done by volunteers Robyn Pickering, Deb Sullivan and John Graff, primarily using the BirdLife song meters on sites on the Swan Coastal Plain and South Coast (Cape Arid to Albany). **7.5 GWW –** Final report needs to be formally sign-off by NO. **7.6 Future funding – request from Graham for an update** See item 2.1 **7.7 Representation on cockatoo recovery teams –** **7.8 IBA –** **7.9 Rottnest – February survey advertised in December edition of WABN, places filling quickly** **7.10 Perth Peel Strategic Assessment Briefing** TD, Ken Monson, Bob Patterson and HB to attend pre-briefing strategic with the threatened species commissioner (BWA approached as key stakeholder).	
8.0	**Other Business**	**8.1 AOC Students Sponsored – both gave great talks at the conference and very appreciative of the grants and willing to give talks at a monthly meeting – feedback from Sue Mather** **8.2 Meeting with Cr Mark Irwin, City of Stirling – Mark, email with details**	

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		of participants attached **8.3 New book from Simon Neville – the result of 12 months taking photos around WA. He is offering them to be sold by BirdLife WA on consignment for $45 (RRP $55) with $15 for BirdLife and $30 going to Simon.** **8.4 2016 meeting dates – circulated by Annette** **8.5 Lease – Peregrine House lease expires 30 June 2016 – Graham** **8.6 2016 award nominations - Graham**	
9.0	**Business arising**	**9.1 Chair/Equipment/Office for General Meeting Monday 18 January 2016 (week earlier due to Australia Day) Chair to be determined. Guest Speaker: Brice Wells, Chair of BWA Community Education Committee "Kingfishers".** **Next Committee Meeting:** Monday, January 11 2016	
		Meeting closed 2045 hrs.	